

Handbook for Graduate Students In History, 2009-2010

1897-2009

**Over One Hundred Years of Excellence
Department of History**

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**Graduate Program
Department Main Office
Fax**

August 21, 2009

Dear History Graduate Student:

Greetings and welcome back. To new students, a special welcome. We are pleased you have chosen to join our program. Our goal is to provide you with a rigorous program of study, reflection, and debate.

During 2009-2010 the Director of Graduate Studies (DGS) in History is Professor David Ortiz, Jr., whose office is located in the Social Sciences Building (SSci) Room #229. Professor Ortiz will guide you in planning your program. Feel free to see him during his office hours or contact him by email at davido@u.arizona.edu to make an appointment. I urge you to also introduce yourself to Gina Wasson, Graduate Program Coordinator who is in SSci #215. She can assist you in preparing paperwork, obtaining financial aid applications, and keep abreast of important deadlines.

I encourage you to review your program's plan of study with the DGS at least once every semester before registering. New Ph.D. students will also need to discuss with Professor Ortiz the *Qualifying Review* (i.e., developing a graduate plan of study), which takes place during the second semester in residence.

Each graduate student has a mailbox in SSci #217. You should also open a University of Arizona email account. Check your mailbox and email often for announcements and messages.

Again, welcome to the Department of History. I hope you find our graduate program a challenging and rewarding educational experience.

Sincerely,

Kevin Gosner
Associate Professor and Head

PLANNING YOUR PROGRAM

As members of the scholarly profession whose purpose is to contribute to the advancement of knowledge and as experts qualified to teach at the graduate level, University professors normally engage in research and writing in their field of specialty. Before choosing your fields of concentration and your major professor, you should familiarize yourself with the work of the various members and their specialties, phone and office numbers, email addresses. You may want to ask faculty about their research and read their published works as well as enroll in their seminars.

Professional responsibilities limit the number of courses University professors are able to offer, so occasionally they are not available to teach a particular course when you may want to take it. We try to plan ahead to ensure a balanced program. You should keep in contact with the Director of Graduate Studies and with individual professors to find out when professors may be going on leave and what courses are planned for future semesters. You should also let us know what courses you would like to see offered. Ideally, we work on a three-year course rotation schedule.

KEYS TO SUCCESS

- Review degree requirements
- Consult the Director of Graduate Studies
- Consult potential committee members
- Select an academic advisor in the first year

In planning your program:

- Read the Graduate College Catalog carefully for degree requirements and list of courses. The University's curriculum catalog and schedules of classes are now available via UA Info or website <http://www.arizona.edu>.
- Discuss your interests with the Director of Graduate Studies (DGS) at least once every semester during your first year of study, preferably before you register. The DGS office hours are posted on the door of SSci #217 and in the front office.
- Consult with potential members of your committee- the professors in whose field you will want to concentrate and who will supervise your work.
- By the end of the first year, each entering history graduate student must choose, in consultation with the faculty involved and the Director of Graduate Studies, a major advisor from the ranks of the History faculty. Students will be paired with individual faculty in accordance with shared fields of interest. For example, students studying Latin America should consult with professors of Latin American History. The purpose of this program is to ease your transition from undergraduate to graduate school and to help you feel more comfortable and secure in the department. Advisors will not duplicate the work of the Director of Graduate Studies. Their role is relatively simple: to make you feel you have a specific professor who can provide general orientation and answer questions about the field, the faculty, and the curriculum. Your advisor will be your resource person, and you may change your advisor if necessary. This arrangement does not commit any advisor to membership on M.A. or Ph.D. committees.

ADVANCED DEGREES IN HISTORY (Effective Fall, 2000)

(Students who entered the program prior to August 2000 may be guided by the requirements in effect at the time they entered.)

The Department of History offers programs leading to the Master of Arts and Doctor of Philosophy degrees with a major in history. For an advanced degree with a major in history, students must satisfy the requirements of the Graduate College, as described in the Graduate Catalog, and the requirements of the Department of History, as described in this handbook. M.A. and Ph.D. students should be familiar with both sets of requirements.

APPLYING TO THE PROGRAM

Applicants for the graduate program must have completed the equivalent of a bachelor's degree with a major in history or a related discipline before beginning graduate study. Students without a background in history are advised to take a course(s) on a non-degree basis before applying. Submit the following:

1. A declaration stating whether you are seeking candidacy for the M.A. or Ph.D.
2. A statement of purpose: indicate your intellectual interests, their relevance to your career goals, and how our program might fit your plans. Specify areas of concentration, and where feasible, faculty with whom you plan to work.
3. Official Transcripts from previous institutions.
4. Your scores from the verbal, quantitative, and analytical tests of the GRE.
5. Three letters of recommendation.
6. A writing sample (published or unpublished). Required for all applicants. (One sample for the Master's program, two samples for the Ph.D. program).

M.A. DEGREE IN HISTORY

The advisor for all M.A. degree candidates is the Director of Graduate Studies (DGS) in History. Each student must consult with the DGS concerning his/her program each semester of the first year of study and at least once each year thereafter. In addition, each student should select a Major Advisor before the end of the first year of graduate work.

M.A. REQUIREMENTS

- **695K Historiography in the first year**
- **18 units in the major field of study**
- **18 units in 695-696 courses**
- **12 units of approved electives**
- **Reading knowledge of a second language**
- **Thesis or 2 seminar papers option**
- **Comprehensive exam or thesis defense**

Residence and Credit Requirements

Candidates for the M.A. degree must complete 30 units of graduate work. The average grade in these courses must be 3.0 or higher on a 4.0 scale. Candidates may elect to write a Master's thesis or two research seminar papers.

Program of Study

Of the 30 units required for the M.A. degree, 18 units must be in one of the following fields:

- Early European History
- Modern European History
- United States History
- Latin American History
- Asian History

Of the remaining 12 units, 6 units may be taken in another department or transferred from another approved graduate program. These courses must be approved by the major advisor and the DGS. During your first year in the program you must fill out a form listing all potentially transferable courses. The specific courses to be transferred on your plan of study, made out in conjunction with your committee.

Of the total 30 units, 18 must be in 695-696 courses (6 of these 18 units may be taken in Thesis credits instead). Students who do not choose the thesis option must take two 696 courses, where the required two seminar papers will be written.

In fields where 695 or 696 courses are not regularly or sufficiently available, students may meet the 18-unit requirement in the major field by doing at least one colloquium in the major field, taking relevant 695 or 696 courses in other departments (6 units max.) and taking either a World History Colloquium or a Comparative History Colloquium (3 units max). Appeals to substitute a 699 in lieu of a colloquium or seminar in the major field will require extraordinary and compelling justification and must be approved in writing by the student's major advisor and the DGS.

During their first year of study all graduate students must take History 695K, the department's course in historiography/ methodology. This course **CANNOT** count as part of the 18 units required in the fields listed above OR as part of the 18 units of 695 or 696. It does count as part of the 30 total units.

A student's program shall not include more than three units of Independent Studies (History 599 or 699), unless permission to exceed this limit has been given by the DGS and the Department Head.

Reports and Examinations

Every candidate for the Master's degree must demonstrate a reading knowledge of one second language before taking the comprehensive examination. For details respecting the language requirement, see LANGUAGE REQUIREMENTS AND TESTS. (See Page 10)

In the second semester of work, each M.A. student will select an M.A. committee consisting of the Major Advisor plus two other faculty members. At least one of the latter must be a member of the History Department. By the end of the second semester in residence, each candidate must submit a Master's Plan of Study form to the Graduate College for approval. Deadlines are listed on the Graduate College website. The plan of study should be developed in consultation with the major advisor and the DGS. It includes courses to be transferred, courses taken at the U of A, and courses to be taken to

fulfill program requirements. An annual progress report must be submitted every year in January on the financial award form distributed on the graduate listserv.

Master's Thesis

If you choose to write a Master's thesis, the DGS will assist you in selecting an appropriate advisor within the Department. Your advisor, when satisfied that you have the requisite background and competence, will approve the thesis project and direct it through the stages of preparation. You should write at least a portion of the thesis in a seminar given by your advisor. When you complete the thesis, its acceptability will be examined by your M.A. Committee as part of your Comprehensive Examination.

Comprehensive Examination

The Comprehensive Examination for the M.A. degree will be either oral or written, at the discretion of the student's committee. The M.A. examination will be administered by your M.A. committee. The MA committee should consist of your major advisor and two other faculty members, at least one of whom must be in your major field. It is best if you have taken courses from all committee members. Topics for the M.A. exam and fundamental bibliography will be assembled by the student and his/her committee. Oral examinations will not exceed three hours. Normally, written examinations will consist of a 24 hour take home exam from each of the three faculty members on the student's committee.

Advancement to Ph.D. Program

If you want to be considered for advancement to the Ph.D. program after you have passed the M.A. examination, fill out the department's "Student Petition for Advancement to the Ph.D. Program" form and the Graduate College's "Request for Change of Degree Program" form. Submit these forms to the History Graduate Program Coordinator, who will make a copy for the student's files. The decision on advancement will be made by your M.A. committee and the Graduate Advisory Committee.

Ph.D. DEGREE IN HISTORY

The Doctorate of Philosophy is a research degree. Preparation for the Comprehensive Examination is largely a process of self-education requiring a maximum of independence and a minimum of course work in residence beyond the M.A. degree. Doctoral students in history must demonstrate scholarly ability, competence in research, and effective use of the English language.

Ph.D. REQUIREMENTS

- **695K Historiography in the first year**
- **6 semesters of full-time study beyond B.A.**
- **36 units of course work in major field**
- **9 to 12 units of course work in minor field**
- **One 695 or 696 course each semester**
- **Qualifying Review and Plan of Study**
- **Written/Oral Comprehensive examination**
- **Reading knowledge of 2 second languages**

- **Dissertation Prospectus Approval**
- **Final examination and Dissertation Defense**
- **Complete and approved Dissertation**

Residence and Credit Requirements

The Ph.D. degree requires the equivalent of at least six semesters of full-time graduate study beyond the B.A. Thirty-six units of course work must be in your major field. You must complete nine to twelve units of course work in the minor field (as recommended by your Major Advisor and DGS): nine units if all are at least 600-level, twelve if not, depending on the field. At least half of the units in your major and minor fields must be in regularly graded courses. (A, B, C, D, E)

During the terms in which you are doing course work, you will be expected to take at least one 695 or 696 course each semester. Two 696 seminars must be completed before you complete coursework, preferably in your major field. Only in unusual circumstances may this requirement be waived by the DGS and the Department Head.

During your first year in the program you must fill out a form listing all potentially transferable courses. List the specific courses to be transferred on your Ph.D. Plan of Study (see below), made out in conjunction with your committee.

Ph.D. Major and Minor Fields

Major Fields

- Early European History
- Modern European History
- Latin American History
- United States History
- Middle Eastern Histories

Minor Fields

- All of the Above
- Asian History
- Comparative Women's History
- World/Comparative History
- Interdisciplinary Minor

You may also choose a minor in another department as proposed and approved by your Major Advisor and the DGS. See Appendix for descriptions of the various major and minor fields in the Department.

Historiography

All students must take History 695K during their first year in the program. This course will NOT count in either your major or minor field but will be counted in your total units.

Second Languages

A reading knowledge of two second languages is required, except in United States History, where one language is required. The requirement must be completed **BEFORE**

the written/oral comprehensive examination. For details regarding the language requirement, see LANGUAGE REQUIREMENTS AND TESTS. (See Page 10)

Statistics

Competence in statistics can be demonstrated when appropriate and approved by faculty advisors through 6 units of study, such as Political Science 582, 681, 682, with a grade of B or above.

Qualifying Review

Select an ad-hoc Advisory Committee no later than your second semester of residency for the purpose of conducting a Ph.D. Qualifying Review. This committee will consist of your Major Advisor plus at least two other faculty members, one from your major field and one from your minor field. It is best to convene a full committee of five if possible, three from the major field and two from the minor field. This review, which normally will last one hour or less, is intended to assist you in planning your course of study in both the major and minor fields, including language preparation and a tentative timetable for scheduling your comprehensive examinations.

Doctoral Plan of Study

In the second semester in residence, each candidate must submit a plan of study to the Graduate College for approval. The Plan of Study must be approved by the student's committee, the Major Advisor, and the DGS. It includes courses to be transferred, courses taken at the U of A, and courses to be taken to fulfill program requirements. General instructions, deadlines and forms are available via the graduate college at <http://grad.admin.arizona.edu/degrecert/degcert.html> or through the Graduate Program Coordinator.

Review Semester

During the semester when you plan to take the written and oral comprehensive examination, you should give full time to review. You should enroll for Supplemental Registration units.

Written/Oral Comprehensive Examination (also known as Prelims)

- The comprehensive examination tests a student's readiness to teach and to undertake dissertation research. You will be required to demonstrate broad empirical knowledge of your major field, familiarity with significant trends in historiography, and the capacity to participate in the intellectual debates regarding interpretation and analysis that are central to your areas of interest. The minor field is usually considered a second teaching field, but it may also be a supporting field for the dissertation. For the minor field, because programs of study may be more specialized and because students are not expected to have read as widely as in their major fields, students should consult their individual committees for advice regarding preparation and reading.
- Each student must select a Ph.D. exam committee of at least five faculty members, chaired normally by a senior professor. Choose a mix of senior and junior faculty. Well-constructed committees offer strong academic direction and stability. Apart from the Major Advisor, two members must represent your major field and two your minor field. You must form this Committee by the end of your third semester in residence.

- Each student must pass a written examination in one of the major fields. The examining committee for the major will be composed of your major professor and at least two others you select in consultation with your major professor and the DGS.
- Each student must also pass a written examination in a minor field. The examining committee will be composed of two professors in the minor field.
- The written exams for both fields will ordinarily be completed within a three week period. Some fields have shorter exam periods. Students will get their questions from the Graduate Coordinator and submit the answers to the Graduate Coordinator, who will distribute them to examining faculty.
- Each student who successfully completes the written examinations in a major and a minor field must then pass an oral examination in both fields. The oral examining committee will be conducted by the student's Ph.D. examining committee, to include three faculty in the major and two in the minor. Normally the oral examination committee will be the same as the written examination committee.
- The oral examination must be held within 6 months after successful completion of the written examination and no later than three months prior to the defense of the dissertation. The oral examination will be scheduled no earlier than two weeks, after the completion of the written examination. The oral examination paperwork must be submitted to the Graduate College no later than seven working days before the exam date.
- If a student fails any portion of the written exams, it is up to the committee whether the student may retake all or part of the exam.
- Consult the Graduate College Catalog for additional information regarding University policy and the conduct of the Comprehensive examination.

Committee Appointment (Advancement to Candidacy)

A student who has passed the written and oral comprehensive examination and has satisfied language requirements should submit the "Committee Appointment" (Advancement to Candidacy) form for the doctoral degree to the Graduate College no later than six months before the defense. Approval of the advancement is required for you to be eligible for certain grants and fellowships offered by the University and other funding sources.

Dissertation Committee and Prospectus

By the time of Advancement to Candidacy you will constitute a dissertation committee composed of your major advisor and two other faculty members. Committee members who are not U of A faculty or who have been retired from the U of A for more than one year may be added to the required three U of A faculty members. If appropriate, you may select someone who did not participate on the examining committee. Arrangements between students and their thesis or dissertation advisors are strictly voluntary. In no case will a faculty member be assigned to work with a student; faculty members may, at any time, accept students with whom they wish to work. The student must decide upon a research topic acceptable to the faculty.

Within six months of the oral comprehensive examination, and no later, you must submit a written prospectus of your dissertation and meet formally with your committee to have the prospectus of your dissertation approved. Approval of a dissertation prospectus also is required by some University units and other agencies that fund doctoral research. The nature and scope of the prospectus will be worked out in consultation with your committee. Candidates must be able to develop a proposal of sufficient academic merit and on a topic to satisfy their committee. Generally, the prospectus is no longer than 15 pages and provides a working title, an introduction to the topic, and a research plan, including the identification of archives, libraries, and collections in which you hope to work. Some faculty may require a tentative chapter outline and/or a literature review.

Final Examination for the Doctorate

The final examination for the doctorate is primarily an oral defense of the dissertation, though additional questions related to your course of study may be asked. The committee is composed of three examiners, normally the members of your dissertation committee, who have been formally nominated by the Department of History. According to the rules of the Graduate College, the examination is open to the public for the first half hour, and the time and place for the examination are announced in the University newsletter, as well as on the University master calendar. The final examination will begin with a public lecture by the candidate, followed by the defense of the dissertation which is closed. While there is no minimum time required for the final examination, it may not last longer than three hours.

All dissertation committee members are expected to attend the defense. Attendance may be via a conference call. If a committee has only three members, all must approve the dissertation; on committees with four or five members, a dissertation can pass with one dissenting vote. To maximize the chances of the dissertation being approved, you should furnish all committee members with regular progress reports and interim draft chapters while researching and writing the dissertation, furnish the final draft well before the defense, and communicate with all committee members beforehand to be sure the dissertation is ready to defend.

Timing of dissertation defense: Student and committee must keep in mind the Graduate College deadlines for defense and for filing. Because of the difficulty of coordinating faculty research schedule, students should plan for the defense to take place during the regular academic sessions; only in extraordinary circumstances should a summer defense be scheduled. Presentation of final pre-defense draft of dissertation to committee should take place no later than **SIX WEEKS** before anticipated date of defense; students should be aware that further revisions may be required by the committee after the defense. The Graduate College policy allows up to a year for such revisions before filing of the final approved manuscript of the dissertation. The Graduate College has formal guidelines that must be followed for microfilm publication and archival filing of the dissertation. Guidelines can be downloaded from the Graduate College website.

You must provide the Department of History with a **bound** copy of your dissertation prior to receiving your degree.

LANGUAGE REQUIREMENTS AND TESTS

The History Department requires reading proficiency in one or more second languages for all M.A. and Ph.D. candidates. Proficiency is achieved when the students acquire the expertise to read widely in secondary literature and undertake original research in another language. The Department standard establishes minimum requirements that must be fulfilled by all students before the M.A. Comprehensive Exam or the Ph.D. Preliminary Exams. M.A. and Ph.D. Committees may require students to achieve proficiency in additional languages and meet higher standards of proficiency when necessary for individual programs of study and thesis/dissertation research.

Because language proficiency is often a prerequisite for participation in colloquia and seminars, students should be prepared to fulfill proficiency requirements as soon as possible after entering the program. Students who seek to fulfill proficiency requirements in spoken languages that rarely, if ever, generate written texts, may do so with the approval of the Graduate Committee.

The language proficiency requirement is fulfilled by passing the History department's written proficiency exam, approved by the Graduate Committee. Proficiency is here defined as the student's ability to read, comprehend, and render into standard written English primary source material and articles from academic journals in the target language. Language proficiency requirements fulfilled as part of an earlier program of study count toward fulfillment of Department requirements; documentation must be provided. In certain instances, other methods of meeting the language proficiency requirement may be necessary. Such methods will be discussed and approved by student's full committee, the Director of Graduate Studies, and the Department language administrator.

Language courses do not apply toward degree course requirements in History. Instruction in languages not taught by regular faculty is available through the Critical Languages Program.

Written proficiency exams will be offered once a semester. The exam shall be a four-hour test composed of a reading comprehension exercise, in which students answer a series of questions in English, and a translation exercise. Students are permitted to use a dictionary for both portions. All students testing in a language shall take the exam on a given testing date. The exam is evaluated in the history department by faculty members proficient in the language tested or by instructors in the appropriate language or area studies department in consultation with the Department language administrator.

GRADUATE PROGRAM TIMETABLES

Keeping to a required timetable is necessary in order to demonstrate that you are making acceptable progress toward your degree. For more information on Graduate College policies and procedures, see the Graduate College web site for a copy of "A Handbook for Completing the Steps to Your Degree," available for both master's and doctoral candidates. You must monitor your own progress, but do not hesitate to consult with the DGS and members of your committee at any time. The Graduate Committee, in

consultation with the DGS and your committee, will review your work and let you know if they see any problems. As a last resort, if they consider your work unsatisfactory, they may recommend to the Department that you be dropped from the program. Remember, you always have the right to appeal decisions by petitioning the Department.

For the M.A. Degree

All work must be completed within a six-year period.

WHEN	WHAT
Each semester of first year	Meet with DGS
First year	Take 695K (Historiography Colloquium)
First year	Select major field advisor
First year	Select M.A. committee (major advisor, 2 more faculty members)
Second Semester of first year	File Master's Plan of Study with Grad College (requires signatures of advisor /head)
Once a year	Consult Major Advisor to fill out Annual Progress Report Form
Once a year (at least) after first year	Meet with DGS
Before taking Comprehensive exam	Pass foreign language requirement
After taking Comprehensive exam	File Master's Completion of Degree form with Grad College and M.A. Performance Evaluation for Dept.
After taking Comprehensive exam	May file petition with Dept. for Advancement to Ph.D. program.

For the Ph.D. Degree

The dissertation and all of the degree requirements must be completed within a period of five years from the date of your oral comprehensive examination. The ten-year limit for the entire program has been removed.

You must hold the qualifying review and find a major advisor before the end of the second semester of your program. You must pass the required language examinations before you take the Written/Oral Comprehensive Examination. You must pass the Comprehensive Exams by the end of the third year of your program if you are a full-time student (or equivalent if you are not a full-time student) unless an extension is approved by the DGS.

WHEN	WHAT
Each semester of the first year	Meet with DGS
First year	Take 695K (Historiography Colloquium)
First year	Select major field advisor
First year	Select advisory committee (major advisor plus 2 more, 1 in major field, 1 in minor field)
Second Semester of first year	Ph.D. Qualifying Review with Committee to plan course of study to prepare for exams and Dissertation; file report with Dept.
Second Semester of first year	File Plan of Study with Grad College (requires signatures of advisor/head)
Once a year	Consult Major Advisor to fill out Annual Progress Report Form
Once a year (at least) after first year	Meet with DGS
Third Semester	Select examination committee (major advisor, 2 more from major field, 2 more from minor field)
Before taking doctoral exams	Pass foreign language requirement
Third Year	Take Written Comprehensive Exam
No later than 3 weeks before Orals	File Application for Oral Comprehensive Exam
2 weeks to 6 months from Written exams	Take Oral Comprehensive Exam
Within 6 months of Orals	Hold Prospectus Review and file Dissertation Prospectus with Department
No later than 6 months before Dissertation defense	File Advancement to Candidacy form (on-line form through the Grad College)
No later than 6 weeks before Dissertation defense	Give final copy of dissertation to Committee members.

No later than 3 weeks before Dissertation Defense	File Announcement of Final Oral Exam (online form through the Grad College)
Check Grad College Website for dates	Final Oral Defense of Dissertation (public) Within one year, file final copy of Dissertation (by 3:00 pm)

FINANCIAL ASSISTANCE

(While most students in our Graduate Program may receive up to 8 semesters of funding, such funding is not guaranteed and is contingent upon annual University/College/Departmental budgets. Every student entering the Graduate Program is strongly encouraged to seek external funding support.)

History Department Awards

- ***Graduate Assistant/Associate in Teaching (request on Annual Progress Report)***
Includes a teaching or grading opportunity, a salary, waiver of out-of-state tuition, waiver of registration fees, and student health insurance.
- ***Graduate Registration Scholarship(request on Annual Progress Report)***
Provides a waiver of in-state registration fees
- ***Graduate Tuition Scholarship (request on Annual Progress Report)***
Provides a waiver of out-of-state tuition
- ***Departmental Fellowships (submit Applications to Graduate Program Coordinator, twice yearly)***

Financial Awards

Applications for Graduate Teaching Assistantships, Registration and Tuition Scholarships are due February 15th. Awards are on an annual basis, so you must reapply each year. The application form is included in the Annual Progress Report available from the Graduate Program Coordinator and is circulated as an attachment to the listserv announcement. Ideally, you should request one recommendation from your major advisor and one from your teaching supervisor.

Graduate Registration and Tuition Scholarships (GRS/GTS)

The department has a limited amount of funds available for registration and tuition scholarships. The Graduate College also has funding sources for these scholarships. The Department will do its best to obtain such funds for its students. Some funds must be applied for directly by the student; students should actively seek out and apply for such funds.

Graduate Assistantship in Teaching (GAT)

The principal financial assistance offered by the Department of History is in the form of a Graduate Assistant/Associate in Teaching (GAT). M.A. students are funded at the Assistant level; doctoral students with an M.A. are funded at the Associate level, which carries a higher salary.

Graduate Assistants/Associates are entitled to participate in the Registration Installation Plan that allows the GAT to pay a portion of registration fees on a deferment plan.

GAT Appointment

The Graduate Committee, appointed by the Department head and chaired by the DGS, evaluates applications on a competitive basis.

The Head of the History Department awards GATs to full-time students (minimum of 6 graduate credit hours per semester) on the recommendation of the Faculty Graduate Committee, with preference given to students who have the M.A. The number of GATs varies according to the funding we receive. If you are awarded a GAT, you can reasonably expect three renewals for a total of four years, provided that you maintain a high level of performance in your teaching and in your courses (minimum 3.0 grade point average), and fulfill the other requirements for satisfactory progress in your program of study. For example, grades of incomplete in your course work and failure to pass language examinations when required will count against you in your application for renewal. GATs automatically receive a waiver of tuition fees, a waiver of registration fees and student health insurance.

If you are employed by another University department, inform the DGS and the Graduate Program Coordinator of this employment immediately. Concurrent employment as a GAT in another department affects the payroll process. Informing the Business Manager of this additional employment in advance of hire will help her coordinate the preparation of your hiring documents and will assure appropriate payment.

GAT Assignments

The DGS makes GAT assignments in consultation with the Graduate Program Coordinator and professors teaching courses with GATs. The DGS makes the assignments at the end of each semester for the following semester. These assignments are subject to change depending on course enrollments. You will receive a course and instructor preference sheet which you should complete and return to the Graduate Program Coordinator.

GAT Duties

Each August the Graduate College conducts a one time training session that is **mandatory** for all new GATs. The History Department also provides a **mandatory** one-day workshop for all GATs in History.

Most GATs conduct discussion sections under the supervision of the professor in charge of the course to which they are assigned. In addition to conducting discussion sections, you are required to attend course lectures and conferences scheduled by the professor, grade the papers of students in your sections, and keep regular office hours. Other GATs assist professors as graders in heavily enrolled upper division courses.

You will be expected to meet with the professor in charge of the course to which you are assigned to discuss course procedures. If you have any questions about your rights and responsibilities and those of the students in your sections, you should discuss these with the professor in charge. If you still have questions, see the DGS

Most GAT appointments are half-time, which is calculated at 20 hours per week. For discussion leaders, this means three discussion sections, each meeting once a week. For graders it means grading for up to 120 students. GATs share office facilities in SSci #124A. Donna Watson, Administrative Asst., manages the keys for the building, TA office, and copier room; the Graduate Program Coordinator distributes desk keys for the TA office.

In compliance with University policy, all teaching personnel are evaluated by their students using the Teacher/Course Evaluation form. Graduate College policy also requires supervising faculty to complete a Graduate College GAT Evaluation form for each GAT.

Criteria for GAT Awards

The Graduate Committee evaluates applicants for graduate funding on the basis of overall achievement in three categories:

- Quality of academic performance, as indicated by recommendations from the major advisor and other faculty, student performance evaluations from 600-level classes in history, and over-all GPA.
- Teaching capabilities, as indicated by letters of recommendation from faculty or past employers, evaluations by faculty whom the applicant assisted and student evaluations.
- Progress toward timely completion of degree requirements, as indicated by recommendations from the major advisor and/or other committee members and as measured by the “Point” System:

“Point” System

These points measure timely progress to degree:

<u>Points</u>	<u>Activity</u>
2 ea	Pass a language exam or equivalent (up to 2 languages) before comprehensives
1	Complete Historiography (HIST695K) in first year of program
1 ea	Complete seminar courses (HIST696), up to 2 (in lieu of MA thesis)
2	Complete Master’s thesis
1	Complete Master’s degree
2	Complete Qualifying Review <u>in second semester</u> of doctoral program
1 ea	Complete History 696 seminar paper
1	Pass a language exam or equivalent beyond 2 languages, if required by the student’s committee or advisor.
1	Form Exam Committee <u>by third semester</u> of doctoral program
2	Complete Ph.D. Minor requirements
3	Complete Doctoral Comprehensive Exams <u>before seventh semester</u> of program
2	Complete Doctoral Comprehensive Exams in seventh semester or later
2	Complete dissertation prospectus review within six months of completing exams
½	Sustained documented field research (per semester)

The Graduate College maintains specific criteria for GATs as well, which are specified on the Notice of Appointment, the official employment contract.

Summer/Winter Session Employment (contact Cynthia Malbrough, Business Manager)

Summer/Winter Session employment opportunities are available to ABD candidates for full course responsibility. Application for Summer/Winter GAT positions is competitive. Criteria for selection are similar to the academic year GAT selection criteria. Announcements for Summer/Winter Session applications are circulated via the graduate student listserv. Summer/Winter instructors are then chosen by a committee.

Summer/Winter GATs have full course responsibility including development of the course syllabus, class instruction, and grade assignment. Because of its brevity, any Summer/Winter session is distinct from a regular academic semester. Several months of lectures, reading, and writing must be compressed into just a few weeks. Summer/Winter sessions are an intensive educational experience.

Department Fellowships (contact Victoria Parker, Fundraising/Community Outreach)

The Department of History awards a number of internal fellowships to qualified students, meant to help support costs of research projects, such as travel to archives or purchase of copies of specialized material. Typically these are awarded to students working on M.A. theses or doctoral dissertations. The amount of the award varies from year to year. The application requires a project description and a budget; detailed information about the application process is circulated on the graduate student listserv. The fellowships include:

- *The Richard Cosgrove Research Scholarship awarded to graduate students for research.*
- *Sybil Ellingwood Pierce Fellowship for doctoral candidates in the history of the Southwest.*
- *William H. Hesketh Fellowship. The recipient must have passed comprehensive exams and use the money to support research or deliver a paper at a conference.*
- *The Elizabeth Lantin Ramenofsky Graduate Fellowship in Southwest History*
- *The Barbara Payne Robinson Scholarship awarded to graduate students in need of funding for travel and research.*
- *The John P. Rockefeller scholarship for an outstanding doctoral candidate in history with preference for candidates in Western U.S. History.*
- *The Michael Sweetow fellowship. The recipient must have passed comprehensive exams and use the money to support dissertation research or deliver a paper at a conference.*
- *The Edwin S. Turville Fellowship. The recipient must be a doctoral candidate in history, who will use the funds to support completion of the dissertation.*

Graduate students are strongly encouraged to apply for fellowship support from foundations outside the University of Arizona as well. Further information, as well as assistance with the search process, is available from Camilla Strausfeld at the Social and Behavioral Sciences Research Institute (SBSRI), Social Sciences 115C.

Additional funding for graduate student research is awarded by the SBSRI; applications are considered in both fall and spring rounds. Details can be found at the SBSRI website: <http://w3.arizona.edu/~sbsri>.

OFFICE OF STUDENT FINANCIAL AID (Administration Bldg. #203)

More information about the University's financial aid can be found at <http://financialaid.arizona.edu>. Students interested in any financial program administered by the Office of Student Financial Aid must complete a FAFSA (Student Assistance-Financial Evaluation) application. A small fee is charged for a complete needs analysis. Within six weeks of submitting a completed FAFSA application, students are notified of the financial need for which they qualify.

College Work Study

(Available only to U.S. citizens and permanent residents)

Part-time campus jobs (15-20 hours per week) are available for financially needy graduate students. Wages are commensurate with job skill requirements. Whenever possible, students are assigned jobs related to their educational goals.

Federally Insured Student Loans

(Available only to U.S. citizens and permanent residents)

Graduate Students who can meet the credit requirements of a private bank or lending agency may arrange for a low-cost educational loan (\$2,500 maximum). Repayments may be spread over a ten-year period with the first payment due nine months after graduation.

National Direct Student Loans

(Available only to U.S. citizens and permanent residents)

Full-time graduate students with demonstrated financial need may be recipients of NDSL. These loans accrue a low-rate interest and are not due for repayment until nine months after half-time enrollment ceases. Repayment may be spread over a ten-year period.

Other Scholarships

(Available only to U.S. citizens and permanent residents)

A limited number of scholarships are available for qualified graduate students. Recipients must meet scholarships standards and donor qualifications (\$50 - \$3000). Contact the Scholarship office at Old Main #235. FLAS Fellowships are also available under Title VI for certain less studied languages; these are awarded through the Area Studies Centers.

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES (Douglass Bldg. #200W)

The Department of History is within the College of Social and Behavioral Sciences, which occasionally announces the availability of scholarships or fellowships. Awards usually range in value from \$250 to \$1000. Copies of these announcements are posted in SSci #217 for review.

Minority Fellowships

There are several minority fellowships offered through the Graduate College in conjunction with the Department of History that can include a monetary stipend, a GRS or GTS, or both. The Department is responsible for submitting information on your behalf for these fellowships.

GRADUATE COLLEGE (Administration Bldg., #322)

The Graduate College maintains a file of various fellowship sources. Students are welcome to inspect the file in person.

Graduate Student Final Project

<http://grad.arizona.edu/multi/finalprojectfund.php>

The Graduate Student Final Project Fund provides support directly to graduate students from underrepresented groups engaged in research (thesis or dissertation) or other creative activities required to complete a graduate degree under sponsorship of a faculty member. UA graduate students, domestic or international, enrolled in a graduate degree program and in good academic standing are eligible to apply.

Dean's Fellowship Program

The Dean's Fellowship Program is designed to support students in the conduct of dissertation research. Graduate students who have completed their coursework, have their doctoral application to candidacy approved, and have their dissertation proposal document approved by their dissertation committee are eligible to apply. Minimum GPA and enrollment criteria also apply. Each fellowship provides an annual stipend of \$12,000 and includes a waiver of out of state tuition fees.

900-Level Graduate Waiver

The Graduate College makes available 900-level graduate waivers that waive out-of-state tuition for graduate students who are enrolled for six units or less of 900-level courses (research, thesis, and dissertation units) and who are not on campus except when they return to defend. Students must submit an email request each semester to the Graduate Program Coordinator for a 900-Level Waiver.

PLACEMENT

Each student should consult the Employment Information bulletin in the American Historical Association's Perspectives, The Chronicle of Higher Education, and the journal, newsletters, and Internet bulletin boards in your major field for information about job opportunities. The department also maintains bulletin boards in SSci #217 and

in front of the TA office of all current job announcements, call for papers, workshops, seminars, conferences and general announcements.

Each fall semester, the department conducts a series of workshops on the curriculum vitae, the letter of application, and the job interview for all students entering the job market. Opportunities to participate in mock interviews are offered, as well.

On occasion, faculty letters of recommendation are filed with the Graduate Program Coordinator and can be mailed upon the student's request. This is usually done to accommodate faculty who are on leave. Under these circumstances, each student is responsible for making certain that these letters are current, for providing written notification of all deadlines for application to both the Graduate Program Coordinator and the faculty who have composed letters, and you must provide labels addressed to the recipient.

When you have any questions regarding job applications, please consult your major advisor or the DGS.

STUDENT ORGANIZATIONS

Phi Alpha Theta

Phi Alpha Theta is the national honor society for graduate and undergraduate history students. It publishes a journal for student articles and reviews and holds annual national meetings in which graduate students may present scholarly papers. Locally, with the HGA, it sponsors social programs for graduate students. It also sponsors programs of historical interest and promotes student participation in the annual regional meeting and prize competition.

History Graduate Association

The History Graduate Association, organized in 1974, elects a representative who attends and votes, except on personnel issues, in the Department meetings, and elects an HGA representative to the campus-wide Graduate Student Council. In general, the HGA seeks to facilitate professional and social communication among faculty members and graduate students in the Department, and serves as a link between the department and all graduate students. It also helps fund graduate student travel and research, provides a mentorship program for all incoming students, and helps organize graduate social life. Meetings are usually held once a month.

LIBRARIES

There are two main libraries on campus – the University Library, and the Science-Engineering Library. You may also have occasion to use the Special Collections, the College of Law Library, the Health Sciences Center Library, and the Center for Creative Photography Library, and the Anthropology Library in the Arizona State Museum. Other collections you should know about are the Regional Genealogical Library of the Church of Jesus Christ of Latter Day Saints, 500 S. Langley, which gives you access to the magnificent genealogical collection in Salt Lake City; and the library and archives of the Arizona Heritage Center of the Arizona Historical Society at Park and Second.

The University Library, containing several million items, is rated one of the top university libraries in the country. It has especially strong collections in American Women's history, Anthropology, Sociology, Spanish and Latin American Literature,

Agriculture, Southwestern Americana, Arizona, history of science, science fiction, and 18th-19th century British and American literature. The University Library is a member of the Association of Research Libraries, and computerized facilities for doing bibliographical searches in member libraries are available. Materials from other libraries are available through the Inter-Library Loan Office.

Reference desks are staffed by professional librarians in the Information Commons on the first floor. They are available to answer your questions and help you locate materials. Ask them to show you how to use the computer terminals to search for books and periodicals. This can save you a great deal of time and effort. Current newspapers, periodicals, and microfilm readers are on the first floor. For Further information on collections and locations you will find brochures in the lobbies of the main libraries, or take a library tour. Computer searches are also available.

The Oriental Collection houses books, journals, periodicals, and newspapers in Middle Eastern and East Asian languages. The Middle Eastern section contains a total of 30,000 volumes, mostly in Arabic, and newspapers, periodicals, journals, and reference works in Arabic, Turkish, and Persian. The East Asian section, with 100,000 volumes in Chinese and 32,000 volumes in Japanese, is the largest collection in the Rocky Mountain/Southwest region of the United States. The East Asian section carries journals, newspapers and periodicals from the People's Republic of China, Taiwan, Hong Kong, and Japan. Professional librarians are available in both sections to help you with your specific research needs.

Appendix

World/Comparative History Minor Program Description

World History is not the history of the world, in the sense of a comprehensive, inclusive body of knowledge regarding historical events across the globe through several millennia. Nor is it national/regional history writ large, or the sum total of all world “civilizations” examined together or sequentially. It is, instead, the study of global processes that transcend geographical or cultural boundaries, taking the world as a whole as the primary field of investigation, and the relations between the micro historical and macro historical. Two ideas underlie this study. One is that interconnections and interdependencies among people around the world have deep roots in the past. Societies and civilizations have not arisen in isolation from one another but as a consequence of their interrelations with neighboring and sometimes distant peoples. The second idea is that in order to make sense of the world in which we live, we must develop a mental framework for thinking about the history of humankind as a whole

In the last several years history departments in a variety of institutions—small liberal arts colleges, Ivy League universities, and large state and urban universities—have been advertising for teachers of world history, world civilization, non-western, third world, comparative colonialism, or similar subjects. Demand for competent teachers in world history is thus already significant and seems assured of growing, especially as the cry for integration is heard. At the same time, commercial publishers are scrambling to assemble textbooks for supplying what they clearly perceive to be a growth industry. A carefully constructed and well-coordinated minor field in world history will provide the kind of formal training that relatively few graduate programs in the country presently offer and will, as a consequence, improve the competitiveness of Arizona students as you look for academic employment.

Formal study of comparative and global perspectives in history will also strengthen and enhance students’ training in their major fields. Scholars of world history have made contributions to the theoretical and conceptual frameworks of the social sciences and the humanities and have provoked a fundamental reexamination of the entire discipline of history. For students in area fields studying topics like religion and popular culture, war and the state, women and work, race and ethnic relations, frontiers and borderlands, or diplomacy and world trade (to mention only a very few of the possibilities), the literature of world history is of direct and inescapable relevance.

The World/Comparative History minor field, consisting of 12 units, is overseen by an advisory committee functioning much like the regional caucuses in the department. It coordinates faculty participation, promotes discussion about pedagogical approaches to field, maintains an accumulative file of lectures and pedagogical materials for the use of participants in the program, and keeps supplemental reading lists for students to use as they prepare for their preliminary exams. Since world history cuts across both disciplinary and geographical boundaries, the committee can also identify appropriate courses in related departments that can be used toward meeting program requirements.

Requirements: World/Comparative History Minor

The minor field consists of three components:

- 1) 695I-World History Colloquium (3 units)**

This theoretically-oriented core course is an introduction to the historiography and theory of world history, stressing conceptual and methodological issues that currently inform approaches to world history. It may include the exploration of a case study or studies that illustrate how such framework can be applied.

2) 695H-Comparative History Colloquium (3 units)

This substantively-oriented colloquium transcends geographical and/or historiographical boundaries, exploring given topics or themes across two or more cultural or civilizational units. The course may be team taught. At least half of the students' research and writing should concern a region or regions outside the major field. Examples of possible topics include slave systems, conversion movements, patronage systems, trade diasporas, migration and overseas labor markets, frontier societies, conquest societies, plural societies, empires or aspects of imperial systems, disasters, memories or disasters, millennial ideas, etc.

3) Other courses (6 units)

These graduate-level courses may include additional comparative colloquia (695H), comparative women's history (695E or 696N), topical, methodological, or theoretical courses within the department but outside the major field, courses in the history of a region used for comparative purposes or of interactions between regions, or courses taught in other departments. If a paper is required for such a course, it should be structured comparatively or globally.

The student must work closely with the minor advisor or minor committee to work out a coherent selection of courses and topics that meets individual needs. The students will be responsible for developing, in conjunction with the committee, a minor field reading list and potential questions for the preliminary examination. Students should take courses from faculty they want on their committees. Both research and teaching needs should be taken into account when structuring the minor field. However, advance program planning in detail can be difficult in view of faculty travel and unforeseen schedule changes. The flexibility demanded of students in such circumstances should be combined with an effort to develop a broad thematic approach that permits fruitful exploitation of whatever opportunities present them. As this program, like the field as a whole, is still fairly new, it has little structure except what individuals (both faculty and students) bring to it. This should be seen as an opportunity to develop new and creative approaches, to bring together areas that have formerly been considered separately and to apply theoretical insights or methodological innovations across field and disciplinary boundaries.

Comparative Women's History

The comparative women's history minor consists of the core course, HIST 695E, and three other courses, which may include the seminar, HIST 696N; courses on women in parts of the world other than that represented by the student's major field; and courses in other departments, such as Women's Studies or Anthropology.

United States Major Program Description

The study of US history is particularly important because it brings an understanding of the development and operations of American institutions and the role of the US in world affairs and because it provides the critical skills necessary to evaluate claims about American traditions. Also, it is central in the preparation of students preparing to become public school teachers. In light of the growing emphasis on American history and traditions at all levels of public education, it is our responsibility to enable present and future graduate students who elect pre-university teaching as a career to receive the most up-to-date training available.

To achieve these goals The Department of History requires that each PhD student in US history:

- Take 600 level courses that cover all eras of American History from the colonial to the present.
- Whenever possible, include faculty from all eras of American History on their examining committees.
- Even when that is not possible, students should expect examination questions on all eras.

Modern Europe Program Description

The Modern Europe faculty make every effort to offer sufficient courses to enable MAs to complete their coursework in four semesters and PhDs in six. To stay on schedule, majors are best advised to take two courses in the major and one in the minor each semester--except the first semester, in which you will customarily take 695K. Likewise, majors are expected to take Modern Europe 695s and 696s when they are offered. You should normally take a 696 Seminar in Spring of your first year and another in Spring of your second year. In general, you are best advised to take 695s and 696s in preference to 500-level courses if at all possible. Modern Europe faculty may teach in the World/Comparative, and Comparative Women program and majors may count such coursework toward the major if necessary, (with the prior permission of their adviser). Early Europe courses may count toward the major in semesters when insufficient Modern Europe 695s or 696s are offered, at your adviser's discretion. Students should meet with their adviser once each semester and keep her/him abreast of their activities and plans. (Your adviser does not want to hear about these from a third party.) You are best advised to attempt the first language exam as soon as possible, while it is fresh in your mind. The MA examination will normally be scheduled in the fourth semester, and require no additional reading beyond that completed in courses. The PhD examination will normally occur in the 6th or seventh semester. As soon as you decide who your committee will be, you should obtain a reading list from each member. You should also do the Qualifying Review as soon as possible. PhD candidates should plan to take at least one course and preferably two from each prospective minor field examiner.

**GRADUATE DEGREE CERTIFICATION DEADLINES
AUGUST 2009/FALL 2009/SPRING 2010**

Master's/Specialist Candidates	
Submit Masters/Specialist Plan of Study . There are fees associated with this form.	2nd Semester in Residence or your departmental deadline if earlier
Degree Requirements All degree requirements must be met by this date (including comprehensive exam, defense/revision of thesis, coursework, etc.)	August 2009 Graduation: August 12, 2009 December 2009 Graduation: December 18, 2009 May 2010 Graduation: May 14, 2010
Archiving the thesis is <i>OPTIONAL</i> in most departments. Confer with your advisor on this option. If you archiving your thesis it is due on this date. Additionally, all thesis (910) grades must be submitted on or before this date. Additional fees apply if you choose this option.	August 2009 Graduation: August 12, 2009 December 09 Graduation: December 11, 2009 May 2010 Graduation: May 13, 2010
Submit Completion of Degree Requirements form (department must indicate the date requirements have been satisfied).	August 2009 Graduation: August 12, 2009 December 2009 Graduation: December 23, 2009 May 2010 Graduation: May 20, 2010
Commencement Program	
August graduates are listed in the December commencement program. The degree award date for students graduating in:	
<ul style="list-style-type: none"> • August 2009 is Thursday, August 13, 2009. • Fall 2009 is Saturday, December 19, 2009. • Spring 2010 is Saturday, May 15, 2010. 	

**GRADUATE DEGREE CERTIFICATION DEADLINES
AUGUST 2009/FALL 2009/SPRING 2010**

Doctoral Candidates

Submit the Doctoral Plan of Study	3rd Semester in Residence
Schedule the Oral Comprehensive Examination with your department. The Results of Oral Comprehensive Exam for Doctoral Candidacy form must be returned to the Graduate College within 24 business hours of the exam. There are fees associated with this form.	As soon as your course work is completed
Submit Committee Appointment form (formerly Advancement to Candidacy form).	As soon as comps are passed
Last day suggested to TAKE the Final Oral Examination/Defense and still have time to submit your dissertation by the due date. The Announcement of Final Oral Defense is due at least seven (7) working days prior to the date of the examination.	<p>August 2009 Graduation: July 27, 2009</p> <p>December 2009 Graduation: November 13, 2009</p> <p>May 2010 Graduation: April 19, 2010</p>
Last day to Submit Dissertations to Graduate Degree Certification	<p>August 2009 Graduation: August 10, 2009</p> <p>December 2009 Graduation: December 7, 2009</p> <p>May 2010 Graduation: May 3, 2010</p>

Commencement Program

August graduates are listed in the December commencement program. The degree award date for students graduating in:

- August 2009 is Thursday, August 13, 2009.

- Fall 2009 is Saturday, December 19, 2009.
- Spring 2010 is Saturday, May 15, 2010.

Department of History

Graduate Application Brochure

OUR DEPARTMENT

The University of Arizona Department of History has a strong research and teaching faculty. Thirty ranked faculty members teach and mentor about 100 graduate students, of whom 70-80 are enrolled in courses at a given semester. Faculty specialties include many fields of U.S., Latin America, European, Asian, and Women's History. We also offer fields in Comparative/ World History. The department is affiliated with several campus research centers (Latin America Studies, Mexican American Studies, Near Eastern Center, Southwestern Studies, and Women's Studies), and with the Arizona Historical Society.

OUR PROGRAMS

Master of Arts: At least 24 units must be completed in history including 18 units in one of the following areas: Early Europe, Modern Europe, Latin America, United States, and Asia. The student who elects to submit a thesis for six units will receive thesis credit for 6 units and will be required to complete at least twelve additional units at the 695-696 level in history. The student who elects to present two research seminar papers (six units) in lieu of thesis is required to complete at least eighteen units at the 695-696 level in history. Each student must demonstrate reading proficiency in one or more second languages. During the first year of study all graduate students must take History 695K, the department's course in historiography/methodology. This course cannot count as part of the 18 units required in the fields listed above, or as part of the 12 units of 695 or 696. Each student must pass a final examination in his/her major field. A total of 30 units are required for the degree.

Doctor of Philosophy: In consultation with an advisor, each beginning student will select a major and a minor field within history. Each student must demonstrate reading proficiency in one or more second languages. All students must take History 695K during the first year program. Preliminary to admission to formal candidacy, each student must pass an examination in both the major and minor fields. Following this examination, the candidate must prepare and defend a dissertation displaying mature research in original sources, competence in assembling and presenting historical data, and a critical scholarship. *Major Fields include:* Early Europe, Modern Europe, Latin America, and United States. *Minor fields include:* any major field of concentration other than the chosen one; an approved minor in another department; or Asian

history; comparative women's history; comparative/world history.

OUR FACULTY AND THEIR RESEARCH AREAS

Anderson, Karen. Professor. Ph.D., 1975, University of Washington. U.S.: Women.

Barickman, Bert. Associate Professor. Ph.D., 1990, University of Illinois at Urbana-Champaign. Latin America: Brazil.

Beezley, William. Professor. Ph.D., 1969, University of Nebraska. Latin America: Mexico.

Bernstein, Gail. Professor Emeritus. Ph.D., 1968, Harvard University. Middle East: Japan, Women.

Clancy-Smith, Julia. Professor. Ph.D., 1988, University of California, Los Angeles. Middle East: North Africa, Women.

Crane, Susan. Associate Professor. Ph.D., 1992, University of Chicago. Modern Europe: Germany, Cultural and Intellectual.

Darling, Linda. Associate Professor. Ph.D., 1990, University of Chicago. Middle East: Ottoman Empire.

Eaton, Richard. Professor. Ph.D., 1972, University of Wisconsin. Middle East: Pre-modern India, South Asia.

Few, Martha. Associate Professor. Ph.D., 1997, University of Arizona. Latin America: Colonial Guatemala.

Futrell, Alison. Associate Professor. Ph.D., 1991, University of California at Berkeley. Early Europe: Ancient Rome, Politics, Material Culture.

Garcia, Juan. Professor. Ph.D., 1977, University of Notre Dame. U.S.: Mexican American.

Gibbs, David. Professor. Ph.D., 1989, Massachusetts Institute of Technology. U.S.: International Relations, Middle East Relations.

Gosner, Kevin. Associate Professor and Head. Ph.D., 1984, University of Pennsylvania. Latin America: Colonial Mexico, Maya Ethnohistory.

Irvin, Benjamin. Assistant Professor. Ph.D., 2003, Brandeis University, U.S.: Early American and Revolutionary Period.

Johnstone, Steve. Associate Professor. Ph.D., 1989, University of Chicago. Early Europe: Ancient Greece, Social and Cultural.

Karant-Nunn, Susan. Professor. Ph.D., 1971, Indiana University. Early Europe: German Reformation.

Kellogg, Frederick. Professor Emeritus. Ph.D., 1968, Indiana University. Modern Europe: Russia and Balkans.

Lanza, Fabio. Assistant Professor. Ph.D., 2004, Columbia University, Modern China: Intellectual and Cultural, Public Space, Every Day Life.

Lotz-Heumann, Ute, Associate Professor. Ph.D., 1999, Humboldt University-Berlin, Early Europe: Late Medieval and Reformation.

Marietta, Jack, Associate Professor. Ph.D., 1968, Stanford University. U.S.: Colonial America.

Martinez, Oscar, Regents Professor. Ph.D., 1975, University of California at Los Angeles. Latin America: U.S. and Mexico Borderlands, Chicano.

Milliman, Paul, Assistant Professor. Ph.D., 2007, Cornell University. Early Europe: Medieval and Early Modern.

Morrissey, Katherine, Associate Professor. Ph.D., 1990, Yale University. U.S.: West, Environmental and Cultural.

Nader, Helen, Professor Emeritus. Ph.D., 1972, University of California at Berkeley. Early Europe: Renaissance, Spain.

Nichols, Roger, Professor. Ph.D., 1964, University of Wisconsin. U.S.: Frontier, Native Americans.

Ortiz, David, Jr. Associate Professor and DGS. Ph.D., 1995, University of California, San Diego. Modern Europe: Spain, Social, Cultural, Political.

Pieper-Mooney, Jadwiga, Assistant Professor. Ph.D., 2000, Rutgers University. Latin America: Chile.

Rebel, Hermann, Associate Professor Emeritus. Ph.D., 1976, University of California at Berkeley. Modern Europe: Austria, European Socioeconomic.

Schaller, Michael, Regents Professor. Ph.D., 1974, University of Michigan. U.S.: Diplomatic, 20th Century, East Asian relations.

Spieler, Miranda, Assistant Professor. Ph.D., 2004, Columbia University. Modern France: 18th and 19th Century French Caribbean, Interconnection of Law and Violence, Domestic and Colonial.

Tabili, Laura, Associate Professor. Ph.D., 1988, Rutgers University. Modern Europe: Britain, Labor, Race, Culture.

Vejdani, Farzin, Assistant Professor. Ph.D., 2009, Yale University, Middle East.

Weiner, Douglas, Professor. Ph.D., 1984, Columbia University. Modern Europe: Soviet Union, Environmental Science.

Admission to the graduate study in history is competitive. Applicants for the graduate program must have completed the equivalent of the bachelor's degree with a major in history or related subject. Only those application files that are complete by the deadlines listed below will be evaluated for admission.

Deadlines:	Fall Admission	January 15
	Spring Admission	October 1

Departmental Application: A complete departmental application consists of the items listed below. Send these items to the Department of

History, Graduate Studies, Social Sciences 215, The University of Arizona, Tucson, AZ 85721-0027.

1. A copy of the completed "Application for Admissions to Graduate Study."
2. "Application for Graduate Admission and Scholarship" is required of all applicants. If you are also applying for departmental scholarships please complete the scholarship data section of this form and submit all application materials by the deadline specified above.
3. Official, SEALED transcripts from all institutions you have attended.
4. Three (3) letters of recommendation from professors familiar with your work.
5. Graduate Record Exam (GRE) general score report.
6. A 2-10 page statement of purpose is required for all applicants. Indicate your intellectual interests, their relevance to your career goals, and how our program might fit your plans. Specify the areas (e.g., geographic, temporal, methodological) in which you wish to concentrate your studies. Where feasible, identify those faculty with whom you wish to study. State any linguistic, mathematical, or other skills or life experiences that may bear on our assessment of your potential for completing graduate work.
7. A writing sample (published or unpublished). Required for all applicants. (one sample for Master's program, two samples for the Ph.D. program).

Graduate College Application: In addition to the Departmental application, an official on line application must be submitted to the Graduate College. Send the following items to: The University of Arizona, The Graduate College, Graduate Admissions, Administration Bldg. #322, Tucson, AZ 85721-0066.

8. "Domicile Affidavit" form.
9. International applicants must submit a "Financial Guarantee." Application for scholarships is competitive.

The Department of History has some financial assistance available for graduate students, which include Graduate Registration & Tuition waivers, and teaching assistantships that provide a salary and include a waiver of out-of-state tuition fees, in

state registration fees and student health insurance. Only those applications that are complete by the deadline listed below will be evaluated for departmental scholarships.

Please indicate your interest in departmental scholarships by completing the scholarship data section on the "Application to Graduate Admission and Scholarship." If you are applying for a teaching assistantship, please indicate this interest on each of the three "Recommendation for Graduate Admissions and Scholarship" forms to inform the referees that your letters of recommendation must address your qualifications for graduate admissions and for teaching assistantships.

ADDITIONAL INFORMATION

We will be glad to provide additional information at your request. Please contact the Director of Graduate Studies for academic advising and policy information or the Graduate Program Coordinator for procedural information.

Professor David Ortiz, Jr.
Director of Graduate Studies
The University of Arizona
Department of History
Social Sciences Bldg. #229
Tucson, AZ 85721-0027
Phone: (520) 626-8419
FAX: (520) 621-2422
E-mail: davido@u.arizona.edu

Gina M. Wasson, Administrative Assistant
Graduate Program Coordinator
The University of Arizona
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Social Sciences Bldg. #215
Tucson, AZ 85721-0027
Phone: (520) 621-5860
FAX: (520) 621-2422
E-mail: gmw@u.arizona.edu

GRADUATE COURSE DESCRIPTIONS

Courses offered at the 500-level may be jointly-convened with their complementary 400-level courses. Only the 500-level courses are available for graduate credit, and will include additions graduate-level requirements such as in-depth research papers, additional course readings.

Courses offered at the 600-level are for graduate students only and may require instructor's approval for registration.

500A. Colony to Nation to 21st Century, Politics & Culture: Chilean History (3): The history of Chilean nation-building from the early colonial roots to the 21st Century will be analyzed. Focus is on political, social, and cultural histories of the country, giving attention to the unique characteristics of Chilean national developments.

501. Ancient Mesopotamia (3): Sumerian, Babylonian, and Assyrian civilization from the first cuneiform documents to the fall of the neo-Babylonian empire, with special attention to issues of sociopolitical organization.

502A. Economic History of the Islamic World (3): An introduction to the economic history of the Islamic world from the seventh century to the present day.

503a-503b. History of Greece (3-3): a: From prehistoric times to the outbreak of the Peloponnesian War, b: From the outbreak of the Peloponnesian War to the end of the Hellenistic Age.

504a-504b. History of Rome (3-3): a: The Republic to the death of Caesar, b: The Empire through the reign of Constantine the Great. 504a is not a prerequisite to 504b.

505a-505b. Medieval Europe (3-3): Major Institutions and trends in Europe from the breakup of the Roman World to the 14th century. 505a is not a prerequisite to 505b.

506a. Spanish Medieval Art and Architecture (3): Covers Spanish art and architecture produced by Christian, Muslim, and Jewish cultures between the fall of Rome and 1492, examining the roles of art in medieval politics and religion.

507a-507b. Intellectual History of Medieval Europe (3-3): Major Medieval cultural and intellectual trends, a: High Medieval Europe, emphasis on the period before 1300, b: Late Medieval/Early Modern Europe. 507a is not a prerequisite to 507b.

508. The Renaissance (3): Europe between the 14th and 16th centuries with special emphasis on Italy as the seat of the Renaissance. Topics include city, states, humanism, the Church in an age of Schism and secularization, Renaissance art, the New Monarchies and European exploration and imperialism.

509. The Reformation (3): The Reformation in thought and action both from the perspective of its religious origins and of the political and social conditions. Including analysis of its impact on sixteenth century Europe, the spread of the Protestant reformation and its companion movement, counter-reformation.

510. History of Hell in Early Europe (3): The concept of punishment after death in Western Europe from the Bible to Dante. Includes the Hebrew, Greco-Roman, Germanic, and Christian traditions.

512a-512b. European Intellectual History: 1600 to Present (3-3): a: 1600-1870, Topics include philosophy, science, Enlightenment, Romanticism, Realism, political economy, b: 1870-present, intellectual and cultural movements from the fin-de-siecle to the collapse of communism.

516a. Rise and Fall of European Empires (3): The rise and fall of European empires from the fall of Rome to the present, a process involving

Europeans with the non-European world and its people, continues to shape global events.

519. The French Enlightenment (3): Cultural history of France in the 18th century, with emphasis on the works of the *philosophes*.

520. The French Revolution and Napoleon (3): The origins and progress of the Revolution in France.

521. History of Russia: Early Period (3): Political, socio-economic, and cultural history of Russia in medieval and early modern times.

522. History of Russia: Modern Period (3): Political, socio-economic, and cultural history of Russia in the modern era until the Bolshevik Revolution.

523. Intellectual History of Russia (3): The historical significance of social, political, and scientific thought in 19th and 20th century Russia.

524. The Modernization of Russia, 1856-1935 (3): Social History of Russia from the emancipation of the serfs to the establishment of the Stalinist system.

525. History of the Soviet Union (3): The Bolshevik Revolution and problems of Soviet Russian History from 1917 to present.

527. Work Culture and Power (3): Labor and social history: changes in work, daily life, gender and social relations, and political movements interacting with broad historical processes such as commercialization, industrialization, colonialism and war.

531. Colonial America (3): The experience and evolving institutions of the North Atlantic colonists from the first landings to the end of the French and Indian War.

532. The Era of the American Revolution (3): Origins progress, and character of the struggle against Great Britain: internal politics, constitutional, social, and economic developments; the problems of the "Critical Period" and the making of the Constitution.

533. Jefferson and the New Nation, ca. 1790-1828 (3): Major ideological, political, economic, and social conflicts and developments, North and South during the first decades of the American nation.

534. Jacksonian Era, 1828-1856 (3): Political, economic and social developments from the "reign" of Andrew Jackson through the collapse of the Whig Party in the 1850's.

535. The Coming of the Civil War, U.S. 1845-1861 (3): Political, constitutional, social and economic developments in the U.S. from the Mexican War through the Civil War.

536. Civil War and Reconstruction, U.S. 1861-1878 (3): Political, constitutional, economic, and military developments in the U.S. and the Confederacy during and after the Civil War.

537. U.S. 1876-1919 The Gilded Age and Progressive Era (3): Examination of economic, social and political developments in years of rapid

industrialization from the end of Reconstruction through World War I.

538. U.S. 1918-1945 From World War I through World War II (3): Prosperity, Depression and the New Deal in peace and war.

539. History of N. Africa from the Islamic Conquest to Modern Independence, 700-1962 (3): History of the peoples, cultures, and societies of North Africa (present-day Morocco, Algeria, Tunisia and Libya) from the Islamic conquests to the post-colonial era. Includes Islamic Spain and the Ottoman Period, but focuses on the modern era and themes of imperialism, nationalism, and Islamic reform.

540. United States: 1945 to Present (3): American society and the role of the United States in world affairs from the Yalta Conference to the present.

544. Islamic Mysticism (3): Origin and development of Sufism and its impact on Muslim and Non-Muslim worlds.

545. Women in Islamic History (3): An examination of the roles women have played throughout Islamic history.

546. History of Arizona and the Southwest (3): Economic, social, and political development of the state and region from Spanish times to present.

549. History of American Foreign Relations to 1914 (3): Examines the rise of America from a struggling colony to a world class power, including its relations with Europe, Latin America and Asia.

550. History of American Foreign Relations Since 1914(3): Examines the pivotal role played by the United States in world affairs since WWI, focusing on America's struggle with revolutionary movements in Europe, Asia and Latin America.

552. American Ethnic History (3): A history of the various ethnic minorities in America from colonial times to the present, with emphasis on adjustment, acculturation, and degrees of assimilation.

553. History of Women and Work (3): History of women and work in western and non-western nations from prehistoric times to the present.

554. Spanish Inquisition (3): The Inquisition in Spanish, European, and ethnic history; its bureaucracy and procedures; its festivities; its victims; New and Old Christians, and witches.

556A. History of Anarchism and Europe (3): Anarchism's birth, growth, and development in various parts of Europe during the nineteenth and twentieth centuries.

558. Topics in Comparative Women's History (3): Comparative, thematic approaches to the history of women in different regions of the world. Past topics include women and religion; women in public health; women and sexuality.

561. The Ethnohistory of Mesoamerica and the Andes (3): The impact of conquest and Spanish rule on the native peoples of Mexico, Central America, Peru, Bolivia and Ecuador, topics include: conquest and ecology; land and labor; religion and culture; adaptation and resistance.

564. History of Argentina (3): Survey of Argentine history and culture from the colonial era to the present.

565b. History of Spain (3): Early modern Spain, 1100-1700.

565c. History of Spanish Politics, Society and Culture since 711 (3): The salient features of Spanish history, beginning with the conquest of the Iberian peninsula by the Moors in 711 and concluding with the consolidation of democracy in the 1880's.

565d. Contemporary Spain, 1868 – Present (3): The salient features of Spanish history, beginning with the conquest of the Iberian Peninsula by the Moors in 711 and concluding with the consolidation of democracy in the 1980s and 1990s.

565e. History of Spain (3): Modern Spanish cultural studies.

565z. History of Central America (3): A survey of the history of Central American from the Spanish conquest to the present, focusing on regional economics, ethnic and class conflict, and the politics of state reformation.

566. History of Brazil (3): History of Brazil from 1500 to present.

567. Contemporary Latin America (3): Revolution, social change and reaction in Latin America, 1930-present.

569. History of Women in Latin America (3): Women's history in Latin America from the Conquest to the present.

572. History of Medieval India (3): Survey of Indian history from the 7th century to 1750.

573. History of Modern India and Pakistan: 1750-Present (3): Survey of political, social and economic developments in South Asia from the mid-18th C. to pres.

574b. History of Japan: 1500 to 1800 (3): Social, cultural, economic and political history of Japan.

575a-b-d-e. Periods in China History (3-3-3-3): In-depth treatment of major premodern eras, a: ancient and classical to 200 B.C., b: early empire 200 B.C. to 200 A.D., d: new empire 750 to 1350 A.D., e: late empire 1350 to 1800 A.D.

577. Comparative History World Revolution (3): The historical context against the theoretical, cultural, political, social, and economic elements of sudden revolutionary upheaval. Revolutions from the French Revolution of 1789 to the Cuban Revolution of 1959 will be studied.

579. The Ottoman Empire to 1800 (3): History of Ottoman Empire from its origins through direct Western European impact, focusing on the political and social history of the empire in Europe and Asia.

580. The Middle East in the Twentieth Century (3): The modern Middle East in the age of imperialism, world wars, state formation, decolonization, and Islamic resistance.

581. Work, Motherhood, and Female Identity in America: 1945 to Present (3): History of women in the U.S. since 1945. Will explore a variety of topics including employment, sexuality, motherhood,

abortion, reproductive technologies and feminism, and explore how changes in these areas have affected diverse groups of women.

582. Social History of China (3): Formation of ancient Chinese society; organization of families and clans; social stratification, mobility, conflict, and control in traditional China; and transformation from traditional to modern society.

584. History of the Arab-Israeli Conflict, 1800 to Present (3): Origins of Zionism, and Palestinian and other Arab nationalisms from the nineteenth century and the post-1948 Arab-Israel state conflict in the Cold War era.

585a-b. Social, Cultural and Political History of Iranian Plateau: 7th Century-Present (3-3): a: From Islamic invasions to the aftermath of the Mongol invasions, 500-1500, b: the Iranian plateau in the modern era of western imperialism and nationalistic Islamic responses.

586. Nomad Warriors (3): Mongol and Turkish tribal warfare, government, and society, especially in Central Asia and the Middle East.

588. History of Byzantium (3): Byzantium culture.

589. Women in East Asia (3): Women in traditional China and Japan; analysis of changes in the modern period.

590. Philosophy of History (3): Introduction to historical thinking from antiquity to the present, with emphasis on ideas in European and North American historical writings during the modern and contemporary eras.

593. Internship (1-3): Specialized work on an individual basis, consisting of training and practice in actual service in a technical, business, or governmental establishment.

593l. Legislative Internship (1-9): Working experience at the Arizona State Legislature; responsibilities draw upon student's area of major expertise and include preparing written and oral reports, summarizing legislative proposals, and providing information to legislators and legislative committees.

595c. Topics in Modern European History (3): The exchange of scholarly information and/or secondary research, usually in a small group setting.

595e. Struggle and Survival: Modern Middle East and North Africa, 1850-Present (3): The exchange of scholarly information and/or secondary research, usually in a small group setting.

595f. Colloquium: Topics in US History (3): Colloquium covers topics in United States, such as an urban history from colonial to modern periods.

596c. Women and the Literature of Identity in Modern Middle East and North Africa (3): The development and exchange of scholarly information, usually in a small group setting

596m. Middle East: Topics in History and Civilization (3): The development and exchange of scholarly information, usually in a small group setting.

597a. Teaching Method and Practice (3): Course focuses on the history undergraduate classroom, working from theoretical approaches to application and workability. The primary emphasis is teaching critical analytical and communication skills, but another important theme is professional development for graduate students, preparing course material and gaining experience with teaching technology.

599. Independent Study (1-5): Qualified students working on an individual basis with professors who have agreed to supervise such work.

693. Internship (1-6): Specialized work on an individual basis, consisting of training and practice in actual service in a technical, business, or governmental establishment.

695. Colloquium

a. Advanced Studies in the United States History (3) [Rpt./10]

b. Advanced Studies in Latin American History (3) [Rpt./10]

c. Advanced Studies in European History (3) [Rpt./10]

e. Advanced Studies in the History of Women (3) [Rpt./10]

f. Advanced Studies in Ancient History (3) [Rpt./10]

g. Advanced Studies in Asian History (3) [Rpt./3]

h. Comparative History (3)

i. World History (3)

k. Historiography (3) Open to majors only.

m. Advanced Studies in Middle Eastern History (3)

696. Seminar: Certain seminars in other departments may be used for history graduate credit with advisor's approval.

a. Colonial U.S. History (3) [Rpt./10]

b. Nineteenth-Century U.S. History (3) [Rpt./10]

c. Twentieth-Century U.S. History (3) [Rpt./10]

d. Ancient History (3) [Rpt./10]

e. Medieval Europe (3) [Rpt./10]

f. Early Modern Europe (3) [Rpt./10] P. Latin and German required.

g. Nineteenth-Century Europe (3) [Rpt./10]

h. Twentieth-Century Europe (3) [Rpt./10]

j. Latin America: Modern Period (3) [Rpt./10]

k. Historical Writing and Editing (3) [Rpt./10]

l. Colonial Latin America (3) [Rpt./10]

n. Comparative Women's History (3) [Rpt./4]

o. History and Historiography in Colonial North Africa (3)

r. Japanese History (3) [Rpt.]

699. Independent Study (1-6): Qualified students working on an individual basis with professors who have agreed to supervise such work.

900. Research (1-9): Individual research, not related to thesis or dissertation preparation, by graduate students.

910. Thesis (2-6): Research for the master's thesis (whether it is library research, laboratory or field observation or research, artistic creation, or thesis writing).

920. Dissertation (1-9): Research for doctoral dissertation (whether it is library research,

laboratory or field observation or research, artistic creation, or dissertation writing).

930. Supplementary Registration (1-9): For students who have completed all course requirements for their advanced degree programs.