

Handbook for Graduate Students in History, 2020-21

1897-2020

Over One Hundred Years of Excellence

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Dear History Graduate Student:

Greetings and a special welcome! We are pleased you have chosen to join us! Our goal is to provide you with a rigorous program of study, reflection, analysis, and thoughtful discussion.

For Fall 2020 the Director of Graduate Studies (DGS) in History is Professor David Ortiz, whose office is 319G in the César E. Chávez Building. Professor Ortiz will guide you in planning your program. Please feel free to stop by during office hours or email him at davido@email.arizona.edu to make an appointment. You will also get to know Adam Donaldson, Graduate Program Coordinator, who is in the main History Department Office, 427 Chávez. He can assist you in preparing paperwork, give information on financial aid, register you for classes, direct you on GradPath and keep you informed of important deadlines.

We strongly encourage you to review your plan of study with the DGS at least once each semester, before registering for classes. New Ph.D. students will also need to discuss with Professor Ortiz their Qualifying Review; this process takes place during the second semester in residence and is fundamental to developing your plan for completing the degree.

Each graduate student has a mailbox in 417 Chávez. If you have not done so already, you should also open a University of Arizona email account. Check your mailbox and email often for announcements and messages.

Again, welcome to the Department of History. We hope you find our graduate program a challenging and rewarding educational experience.

ADVANCED DEGREES IN HISTORY

The Department of History offers programs leading to the Master of Arts and Doctor of Philosophy degrees with a concentration in history. To complete these advanced degrees, students must satisfy the requirements of the Graduate College as outlined by Graduate Student Academic Services (GSAS) policies, university policies as outlined in the General Catalog, and the requirements of the Department of History, as described in this handbook. M.A. and Ph.D. students should be familiar with all sets of requirements.

PLANNING YOUR GRADUATE PROGRAM

As members of the scholarly profession whose purpose is to contribute to the advancement of knowledge and as experts qualified to teach at the graduate level, university professors engage in research and writing in their chosen field. Before choosing your fields of concentration and your major professor, you should familiarize yourself with the work of the various faculty and their specialties. The Department website includes information on faculty research interests, along with their phone and office numbers, and email addresses. You may want to talk with faculty about their research and read their published works as well as enroll in their courses.

Professional responsibilities limit the number of courses university professors are able to offer, so occasionally they are not available to teach a particular course when you may want to take it. We try to plan ahead to ensure a balanced program. You should keep in contact with the Director of Graduate Studies and with individual professors to find out when faculty may be going on leave and what courses are planned for future semesters. You should also let us know what courses you would like to see offered. Ideally, we work on a three-year course rotation schedule.

Keys to Success

- Review degree requirements
- Consult the Director of Graduate Studies
- Consult potential committee members
- Select and academic advisor in the first year

Planning your Program

- Read all Graduate Student Academic Services (GSAS) information and policies through the Graduate College website for degree requirements. The UA course catalog and schedule of classes are available via UAccess.
- Discuss your interests with the Director of Graduate Studies (DGS) at least once every semester during your first year of study, preferably before you register. Email the DGS to set up an appointment.
- Consult with potential members of your committee -- the professors in whose fields you will want to concentrate and who will supervise your work.
- By the end of the first year, each entering history graduate student must choose, in consultation with the faculty involved and the Director of Graduate Studies, a major advisor from the ranks of the History faculty.

M.A. DEGREE IN HISTORY

The preliminary advisor for all M.A. degree candidates is the Director of Graduate Studies (DGS) in History. Students must consult with the DGS concerning his/her program each semester of the first year of study and at least once each year thereafter.

Before the end of the first year of graduate work, each student should select a Major Advisor from the departmental faculty in their major field, in consultation with the DGS and the professor. In conjunction with your Major Advisor, you are responsible for developing a Master's Plan of Study to be submitted to the Graduate College for approval. Deadlines are listed on the Graduate College website. The plan of study includes all courses needed to fulfill program requirements, including any credits to be transferred from another institution, courses already taken at the UA, and courses that will be taken during the program.

MA students may gain up to three (3) units of credit for “professional development” courses. The units would apply to the required 18 units in their major field of study. The “professional development” courses include: History 597A (Teaching Methods and Practice), History 593 (Internship), History 599 (Independent Study- when those units are earned through the Professional Workshop series).

M.A. REQUIREMENTS

- 695K Historiography in the first year
- 18 units in the major field of study
- 12 units of approved electives
- Master's Plan of Study
- Reading knowledge of a second language
- A qualifying thesis (with 6 units of research) OR 2 seminar papers completed through 696 courses
- Comprehensive exam/thesis defense

Credit Requirements

Candidates for the M.A. degree must complete 33 units of graduate coursework. The average grade in these courses must be 3.0 or higher on a 4.0 scale. Candidates may elect to write a Master's thesis or two research seminar papers.

Program of Study

Of the 33 units required for the M.A. degree, 18 units must be in one of the following fields:

- Early European History
- Modern European History
- United States History
- Latin American History
- Asian History
- World and Comparative History*

*For the World and Comparative History M.A., the 18 units will include at least two 600- level courses in World and Comparative History – such as HIST 695H (Comparative History), HIST 695I (World History), HIST 695E (Advanced Studies in the History of Women) – along with three courses from distinct geographic and cultural areas of the world, with no more than one of which should be within what is thought of as the West (Europe and North America); and any other graduate course with a world comparative topic.

Of the remaining 12 units, 6 units may be transferred from another approved graduate program. These courses must be approved by the major advisor and the DGS, during your first year in the program, and be included on your Plan of Study. With the approval of your Major Advisor and the DGS, you may also take relevant courses in another department.

Of the total 33 units, 18 must be in 695-696 courses (6 of these 18 units may be taken as HIST 920 Thesis credits instead). Students who do not choose the thesis option must take two 696 courses, through which the required two seminar papers will be written.

In fields where 695 or 696 courses are not regularly or sufficiently available, students may meet the 18-unit requirement in the major field by doing at least one colloquium in the major field, taking relevant 695 or 696 courses in other departments, and/or taking either a World History Colloquium or a Comparative History Colloquium. Appeals to substitute a 699 Independent Study in lieu of a colloquium or seminar in the major field will require extraordinary and compelling justification and must be approved in writing by the student's major advisor and the DGS.

During their first year of study all graduate students must take History 695K, the department's course in historiography/methodology. This course is not counted as part of the 18 units required in the fields listed above OR as part of the 18 units of 695 or 696. It does, however, count as part of the 33 total required units.

A student's program shall not include more than 3 units of HIST 599/699 Independent Study, unless the DGS and the Department Head grant permission to exceed this limit.

OTHER REQUIREMENTS

During the second semester of work, each M.A. student will assemble an M.A. committee consisting of the Major Advisor plus two other faculty members. At least one of the latter must be a member of the History Department.

An Annual Progress Report must be submitted every year in January for Graduate Committee review. The Annual Progress Report form, including the Annual Financial Aid Award Application, will be distributed through the graduate listserv.

Every candidate for the Master's degree must demonstrate a reading knowledge of one second language before taking the comprehensive examination. For details about the language requirement, see LANGUAGE REQUIREMENTS AND TESTS in this handbook.

PLAN OF STUDY

In conjunction with your Major Advisor, you are responsible for developing and submitting (through GradPath) a Plan of Study, no later than the second semester. It includes courses to be transferred, courses taken at the UA, and courses to be taken to fulfill program requirements. The Plan of Study must be approved by your Major Advisor and the DGS.

MASTER'S THESIS

If you choose to write a Master's thesis, your Major Advisor, when satisfied that you have the requisite background and competence, will approve the thesis project and direct it through the stages of preparation. We recommend that you write at least a portion of the thesis in a seminar given by your advisor. When you complete the thesis, its acceptability will be examined by your M.A. Committee as part of your Comprehensive Examination.

COMPREHENSIVE EXAMINATION

The Comprehensive Examination for the M.A. degree will be either an oral or written exam, at the discretion of the student's committee. The M.A. examination will be administered by your M.A.

committee. The M.A. committee should consist of your Major Advisor and two other faculty members, at least one of whom must be in your major field. It is best if you have taken courses from all committee members. Topics for the M.A. exam and fundamental bibliography drawn primarily from your coursework will be assembled by the student and his/her committee. Oral examinations must be at least one hour in length and will not exceed three hours.

ADVANCEMENT TO PH.D. PROGRAM

If you want to be considered for advancement to the Ph.D. program, you must apply by the regular History Graduate Program admissions deadline through the Graduate College online application system, GradApp. You should request letters of support from your advisor and committee members. In addition, be sure to indicate your interest in your Annual Progress Report.

ACCELERATED MASTER'S PROGRAM (AMP)

The History Accelerated Master's program is designed for high-achieving undergraduate history majors and enables them to obtain their B.A. and M.A. degrees in History within five years. This program is intended both for students interested in enhancing their qualifications for careers in politics, business, public policy, teaching, museum studies, and public history, as well as for students interested in admission to other graduate programs (such as J.D. programs at law schools, and M.A. or Ph.D. programs in Education, History, Political Science, Public Policy, Foreign Policy).

The application is due during the Spring Semester prior to the final two semesters of undergraduate coursework, for commencement of the program in the following Fall Semester. The application includes all college transcripts, three letters of recommendation (at least 2 from UA Faculty), and a personal essay. GRE scores are NOT required. Currently, AMP in History is open only to University of Arizona undergraduate history majors. For more information, please contact the Director of Graduate Studies and your Undergraduate Advisor.

ACCELERATED M.A. REQUIREMENTS

- **Complete 12 units (4 courses) at the 500-level during Undergraduate program, and pass Foreign Language Exam**
- **Complete History 695K (3 credits), and 15 units (5 courses) at the 600-level during AMP (must include two 696 seminars)**
- **Take MA Oral Exam in final semester**

Ph.D. DEGREE IN HISTORY

The Doctorate of Philosophy is a research degree. Preparation for the Comprehensive Examination is largely a process of self-education requiring a maximum of independence and a minimum of course work in residence beyond the M.A. degree. Doctoral students in history must demonstrate scholarly ability, competence in research, and effective use of the English language.

Ph.D. Requirements

- **695K Historiography in the first year**
- **6 semesters of full-time study beyond B.A.**

- 36 units of course work in major field
- 18 units (minimum) of dissertation
- 9-12+ units of course work in minor field
- One 695 or 696 course each semester
- Two 696 seminars or qualifying MA thesis (6 units)
- Qualifying Review and Plan of Study
- Written/Oral Comprehension examination
- Reading knowledge of second languages (as required by field)
- Dissertation Prospectus Approval
- Final Examination and Dissertation Defense
- Complete and approved Dissertation

Credit Requirements

The Ph.D. degree requires the equivalent of at least six semesters of full-time graduate study beyond the B.A. During your first year of study, you must take HIST 695K, the department's course in historiography/methodology, unless completed as a M.A. student in the program. Thirty-six units of coursework must be in your major field. You must complete 9 to 12 units of coursework in the minor field (as recommended by your Major Advisor and DGS): nine units if all are 600-level, twelve if not, depending on the field. At least half of the units in your major and minor fields must be in regularly graded (A, B, C, D, E) courses. Please note: HIST 695K CANNOT be counted as part of the 36 units required in the fields listed above OR as part of the 9 to 12+ units of coursework in the minor field.

During the terms in which you are doing coursework, you will be expected to take at least one 695 or 696 course each semester. Six units of research credits (Two 696 seminars or an M.A. thesis) must be completed before you complete coursework, preferably in your major field. Only in unusual circumstances may this requirement be waived by the DGS and the Department Head.

During your first year in the program you must complete a form listing all potentially transferable courses through GradPath. You may transfer up to 12 units taken at the U of A as a non-degree seeking student. You may transfer up to 30 units of relevant graduate courses taken at the M.A. level. Decisions about which specific courses will be transferred are made during your Qualifying Review, and there are conditions on the courses, as specified by the Graduate College. You will then list those courses on your Ph.D. Plan of Study (see below), compiled in conjunction with your committee.

Ph.D. Fields of Study

Major Fields:

- | | |
|--------------------------|-------------------------|
| •Early European History | •United States History |
| •Modern European History | •Middle Eastern History |
| •Latin American History | |

Minor Fields

- | | |
|--------------------------|-------------------------|
| •Early European History | •United States History |
| •Modern European History | •Middle Eastern History |
| •Latin American History | •Asian History |

- Comparative Women's History
- World/Comparative History

- Interdisciplinary History

You may also choose a minor in another department as proposed and approved by your Major Advisor and the DGS. See Appendix for some additional information on major and minor fields in the Department.

Historiography

All students must take History 695K during their first year in the program. Again, this course will not count in either your major or minor field but will be counted in your total units.

Second Languages

A reading knowledge of two or more second languages is required, except in United States History, where one language is required. The requirement must be completed before the written/oral comprehensive examination. For details regarding the language requirement, see LANGUAGE REQUIREMENTS AND TESTS in this handbook.

Qualifying Review

Select an ad hoc Advisory Committee no later than your second semester of residency for the purpose of conducting a Ph.D. Qualifying Review. This committee will consist of your Major Advisor plus at least two other faculty members, one from your major field and one from your minor field. It is best to convene a full committee of five if possible, three from the major field and two from the minor field. This review, which normally will last one hour or less, is intended to assist you in planning your course of study in both the major and minor fields, including language preparation and a tentative timetable for scheduling your comprehensive examinations.

Doctoral Plan of Study

In the second semester, each candidate must submit a plan of study to the Graduate College for approval through GradPath. The Plan of Study must be approved by the student's committee, the Major Advisor, and the DGS. It includes courses to be transferred, courses taken at the U of A, and courses to be taken to fulfill program requirements. General instructions, deadlines and forms are available via the Graduate College at grad.arizona.edu/gsas or through the Graduate Program Coordinator.

Review Semester

During the semester when you plan to take the written and oral comprehensive examinations, you should give full time to review. You should enroll in History 920 units as you move into the dissertation phase of your program.

Written/Oral Comprehensive Examination (also known as Prelims)

The comprehensive examination tests a student's readiness to teach and to undertake dissertation research. You will be required to demonstrate broad empirical knowledge of your major field, familiarity with significant trends in historiography, and the capacity to participate in the intellectual debates regarding interpretation and analysis that are central to your areas of interest. The minor field is usually considered a second teaching field, but it may also be a supporting field for the dissertation. For the minor field, because programs of study may be more specialized and because

students are not expected to have read as widely as in their major fields, students should consult their individual committees for advice regarding preparation and reading.

Each student must select a Ph.D. exam committee of at least five faculty members, chaired normally by a senior professor. Choose a mix of senior and junior faculty. Well-constructed committees offer strong academic direction and stability. Apart from the Major Advisor, two members must represent your major field and two your minor field. You must form this Committee by the end of your third semester. You need to file the **Comprehensive Exam Committee Appointment** form through GradPath.

Each student must pass a written examination in one of the major fields. The examining committee for the major will be composed of your major professor and at least two others you select in consultation with your major professor and the DGS.

Each student must also pass a written examination in a minor field. The examining committee will be composed of two professors in the minor field.

The written exams for both fields will ordinarily be completed within a three-week period. Some fields have shorter exam periods. Students will get their questions from the Graduate Coordinator and submit the completed exams to the Graduate Coordinator, who will distribute them to examining faculty for assessment.

What constitutes a passing grade:

The student's Committee is instructed to grade both the written portion and the oral examination on its overall merits. That is, each Committee Member must base their vote on the overall quality of the exam, and not just their own portion. Once the oral and written exams are completed, the Committee votes to pass the student or not. The vote is usually Pass or Fail. In rare instances the Committee may recommend that the pass be designated "with distinction." If the student fails, they may retake the exam no sooner than six months after the first exams.

Each student who successfully completes the written examinations in the major and minor field must then pass an oral examination in both fields. The oral examining committee will be conducted by the student's Ph.D. examining committee, to include three faculty in the major and two in the minor. Normally the oral examination committee will be the same as the written examination committee.

The oral exam must be held within 6 months after successful completion of the written examination. The oral examination will be scheduled no earlier than 2 weeks after the completion of the written examination. You need to initiate the Announcement of Doctoral Comprehensive Exam form through GradPath. If a student fails any portion of the written exams, the committee decides whether the student may retake all or part of the exam.

Consult the Graduate Student Academic Services (GSAS) policies for additional information regarding the conduct of the Comprehensive examination.

Dissertation Committee and Prospectus

After completion of your Comprehensive Exams you will be officially advanced to candidacy. Your next steps are to constitute a dissertation committee composed of your Major Advisor and two other faculty members and file a **Doctoral Dissertation Committee Appointment** form with the Graduate College via GradPath. Non-UA faculty or UA faculty who have been retired for more than one year, may be added, as Special Members, to the required three UA faculty members. To do so, please send your request along with the Special Member's CV to the DGS who will complete and submit the form to the Graduate College for pre-approval. If appropriate, you may select someone who did not participate on the examining committee. Arrangements between students and their

thesis or dissertation advisors are strictly voluntary. In no case will a faculty member be assigned to work with a student; faculty members may, at any time, accept students with whom they wish to work. The student must decide upon a research topic acceptable to the faculty.

Within six months of the oral comprehensive examination, and no later, you must submit a written prospectus of your dissertation and meet formally with your committee to have the prospectus of your dissertation approved. Once approved, you need to file a copy of the prospectus with the Department. Approval of a dissertation prospectus is often required by University units and other agencies that fund doctoral research. The nature and scope of the prospectus will be worked out in consultation with your committee. Candidates must be able to develop a topic and proposal of sufficient academic merit to satisfy their committee. Generally, the prospectus is no longer than 15 pages and provides a working title, an introduction to the topic, and a research plan, including the identification of archives, libraries, and collections in which you hope to work. Some faculty may require a tentative chapter outline and/or a literature review.

Final Examination for the Doctorate

The final examination for the doctorate is primarily an oral defense of the dissertation, though additional questions related to your course of study may be asked. The committee is composed of a minimum of three University of Arizona faculty members. According to the rules of the Graduate College, the examination is open to the public for the first hour, and the time and place for the examination are announced on the University master calendar. The final examination will begin with a public lecture by the candidate, followed by the defense of the dissertation, which is closed. While there is no minimum time required for the final examination, it may not last longer than three hours.

All dissertation committee members are expected to attend the defense. Attendance may be via conference call or skype. If a committee has only three members, all must approve the dissertation; on committees with four or five members, a dissertation can pass with one dissenting vote. You should furnish all committee members with regular progress reports and interim draft chapters while researching and writing the dissertation, furnish the final draft well before the defense, and communicate with all committee members beforehand to be sure the dissertation is ready to defend.

Timing of the dissertation defense: Student and committee must keep in mind the Graduate College deadlines for defense and for filing. Students are strongly discouraged from scheduling defenses in the summer. If some extraordinary event requires that the defense be scheduled during the summer, the student must submit a written request to their Committee Chair and the DGS no later than the first week in May of the year for which the request is made. This request must then receive the approval of the entire Ph.D. Committee, the Head of the Department, and the DGS. Send the final pre-defense draft of dissertation to committee no later than six weeks before the anticipated date of the defense; students should be aware that further revisions may be required by the committee after the defense. The Graduate College policy allows up to a year for such revisions before filing of the final approved manuscript of the dissertation. The Graduate College has formal guidelines for the electronic submission of your dissertation, available on the Graduate College website.

LANGUAGE REQUIREMENTS AND TESTS

The History Department requires reading proficiency in one or more second languages for all M.A. and Ph.D. candidates. Every candidate for the Master's degree must demonstrate a reading knowledge of one second language before taking the comprehensive examination. A reading knowledge of two languages other than English is required of all Ph.D. candidates, except in United States History, where one language other than English is required. The requirement must be

completed before the written/oral comprehensive examination. Proficiency is achieved when the students acquire the expertise to read widely in secondary literature and undertake original research in another language. The Department standard establishes minimum requirements that must be fulfilled by all students before the M.A. Comprehensive Exam or the Ph.D. Comprehensive Exams. M.A. and Ph.D. Committees may require students to achieve proficiency in additional languages and will, in conjunction with the student, determine how many and which languages an M.A. or Ph.D. candidate may have to qualify for based upon individual programs of study and thesis/dissertation research. Because language proficiency is often a prerequisite for participation in colloquia and seminars, students are strongly encouraged to make their first attempt to fulfill the language requirement during their first semester in the program. The language proficiency requirement is fulfilled by passing the History Department's written proficiency exam. Proficiency is here defined as the student's ability to comprehend, and render into standard written English primary source material and articles from academic journals in the target language.

For spoken languages that rarely, if ever, generate written texts, an ad hoc oral exam will be provided. To satisfy the language requirements in Latin and Greek, M.A. and Ph.D. students may, in consultation with and approval from their committee, substitute a 400-level course passed with a grade of B or better. Language courses do not apply toward degree course requirements in History, unless they are at the 500 level or higher.

Departmental written proficiency exams will be offered once a semester, currently on the Saturday before Thanksgiving, and on the Saturday after Spring Break. The exam is a four-hour test offered in two parts, in which students might 1/ translate a passage from the target language into English and/or 2/ demonstrate their reading comprehension by answering a series of questions in English about a passage in the target language. Students are permitted to use a dictionary for both portions. All students testing in a language shall take the exam on a given testing date. The exam is evaluated in the History Department by faculty members proficient in the language tested or by instructors in appropriate language or area studies departments in consultation with the Department language administrators. Under normal circumstances, students will be notified of the outcome of the exam within a two-week period. Students who do not pass the exam may retake the exam as many times as needed without penalty.

GRADUATE PROGRAM TIMETABLES

Keeping to a required timetable is necessary in order to demonstrate that you are making acceptable progress toward your degree. For more information on Graduate College policies and procedures, see the Graduate College website for a copy of "Steps to Your Degree," available for both master's and doctoral candidates. You must monitor your own progress and initiate the proper forms on GradPath, but do not hesitate to consult with the DGS and members of your committee at any time. The Graduate Committee, in consultation with the DGS and your committee, will review your work each year and identify any problems. As a last resort, if they consider your work unsatisfactory, they may recommend to the Department that you be dropped from the program. Remember, you always have the right to appeal decisions by petitioning the Department.

For the M.A. degree: all work must be completed within a six-year period.

First & second semester	Meet with DGS
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First semester	<ul style="list-style-type: none"> • File <i>Responsible Conduct of Research Statement</i> through Gradpath; File, if relevant, <i>Transfer Credit</i> form through GradPath • Take Historiography (HIST 695K)
Second Semester of first year	File <i>Master's Plan of Study</i> with Graduate College through GradPath (requires electronic approvals from Graduate Program Coordinator, Major Advisor, DGS).
First Year	<ul style="list-style-type: none"> • Select major field advisor • Select M.A. committee (major advisor, 2 additional faculty) • File <i>Master's Committee Appointment</i> form with Graduate College through GradPath
Yearly	<ul style="list-style-type: none"> • Consult with Major Advisor and submit <i>Annual Progress Report Form</i> • Meet with DGS
Prior to Comprehensive Exam	Pass foreign language requirement
After Comprehensive Exam	<ul style="list-style-type: none"> • File <i>Master's Completion of Degree</i> form with Grad College and M.A. Performance Evaluation for Dept. • May apply through GradApp with Dept. for Advancement to Ph.D. program
<u>At all times</u>	Remember to consult with the DGS! (Dr. David Ortiz: davido@email.arizona.edu) (Natural habitat includes Chavez #319G, bike paths.)

For the Ph.D. Degree: The dissertation and all of the degree requirements must be completed within a period of **five years** from the date of the oral comprehensive examination.

Each semester of first year	Meet with DGS
First semester	<ul style="list-style-type: none"> • File <i>Responsible Conduct of Research Statement</i> and, if relevant, <i>Transfer Credit</i> form through GradPath • Take Historiography (HIST 695K)
Second semester of first year	<ul style="list-style-type: none"> • Ph.D. Qualifying Review with Committee to plan course of study to prepare for exams and Dissertation; File report with Dept.

	<ul style="list-style-type: none"> File Plan of Study through GradPath (requires electronic approvals from Graduate Program Coordinator, Major Advisor, and DGS)
First Year	<ul style="list-style-type: none"> Select major field advisor Select advisory committee (Major field= major advisor + 2 additional faculty/ Minor field= 2 additional faculty)
Yearly	<ul style="list-style-type: none"> Consult Major Advisor to fill out <i>Annual Progress Report</i> form Meet with DGS
Third semester	Select examination committee (major advisor, 2 additional from major field, 2 from minor field); File <i>Comprehensive Exam Committee Appointment</i> form through Gradpath
Before comprehensive exam	Pass foreign language requirement
Third year	Take Written Comprehensive Exam
No later than 2 weeks before oral exam	File <i>Announcement of Doctoral Comprehensive Exam</i> through GradPath
Within 6 months from written exams	Take Oral Comprehensive Exam; Check Gradpath to verify that <i>Results of Comprehensive Exam</i> form is completed
Within 6 months of Oral examination	Hold Prospectus Review; File Dissertation Prospectus with Dept.; Check Gradpath to verify <i>Prospectus Approved</i> form is completed.
No later than 6 months before dissertation defense	File <i>Doctoral Dissertation Committee Appointment</i> form through GradPath
No later than 6 weeks before dissertation defense	Give final copy of dissertation to Committee members
Not later than 3 weeks before dissertation defense	File <i>Announcement of Final Oral Defense</i> form through GradPath
Check Grad College Website for deadlines	Final Oral Defense of Dissertation; Check Gradpath to verify that <i>Results of Final Oral Defense</i> form is completed; Submit final copy of Dissertation within one year of defense.

FINANCIAL ASSISTANCE

While we expect to offer most students in our Ph.D. Graduate Program up to eight (8) semesters of funding, such funding is not guaranteed and is contingent upon annual University/ College/ Departmental budgets. The Graduate College's funding page can be found here: <https://grad.arizona.edu/new-and-current-students>

Graduate students are strongly encouraged to apply for fellowship support from

programs, foundations, and institutions outside the University of Arizona as well. Further information, as well as assistance with the search process, is available through the Social and Behavioral Sciences Research Institute (SBSRI), Harvill Building, Suite 320.

Child Care Subsidies and Family Friendly Information

The Graduate College is dedicated to promoting and strengthening family relationships. Many resources have been designed to help graduate students balance and manage family, work, and school. Please refer to the following pages at grad.arizona.edu:

- [Graduate Assistant/Associate Parental Leave](#)
- [Temporary Alternative Duty Assignments \(TADA\) for Teaching Assistants/Associates](#)
- [Extension of Time to Degree Policy](#)
- [Life & Work Connections](#) - Child and Elder Care Resources

GRIEVANCES AND RESPONSIBLE PARTIES

The Graduate College provides information about types of grievances, identifies responsible parties, and provides the appropriate contact information to address issues. Types of grievances include violations of academic policies; inappropriate behavior of another person such as a student, faculty, or staff; research ethics; among others. Please visit this link for details:

<https://grad.arizona.edu/policies/academic-policies/summary-grievance-types-and-responsible-parties>

HISTORY DEPARTMENT AWARDS

- Graduate Assistant/Associate in Teaching (GAT). Should be requested on Financial Aid Application as part of Annual Progress Report.
 - *Includes a teaching or grading position, with a salary, a tuition waiver, and access to student health insurance.
- Responsibility Center (RC) Waiver. Should be requested on Financial Aid Application.
 - *Provides a tuition scholarship from the Academic College or Department.
- Graduate College Fellowships. Should be requested on Financial Aid Application.
 - *Needs-based fellowship that requires a FAFSA on file.
- Departmental Research Fellowships. Submit an application to Graduate Coordinator in late spring.

Financial Award Application Process

Applications for Financial Aid in the form of GAT awards, tuition scholarships and needs-based fellowships are due February 1. Awards are on an annual basis, so you must reapply each year. The application form is included in the Annual Progress Report available from the Graduate Program Coordinator and is circulated as an attachment to the listserv announcement. In support of your application, you should request one recommendation from your Major Advisor and one from your teaching supervisor.

Tuition Scholarships

The Department has a limited amount of funds available for tuition scholarships, and usually allocates those funds as in-state tuition scholarships. There are other campus sources for tuition scholarships: some funds must be applied for directly by the student, some by the Department. The Graduate College, for example, has also been a funding source for tuition scholarships. The Department works to obtain any available funds for its students. Students should also actively seek out and apply for such funds.

Graduate Assistantship in Teaching (GAT)

The principal financial assistance offered by the Department of History is in the form of a Graduate Assistant/Associate in Teaching (GAT). M.A. students are funded at the Assistant level; doctoral students with an M.A. are funded at the Associate level, which carries a higher salary. Graduate Assistants/Associates are entitled to participate in the Registration Installation Plan that allows the GAT to pay a portion of registration fees on a deferment plan.

GAT Appointment

The Graduate Committee, appointed by the Department Head and chaired by the DGS, evaluates applications on a competitive basis.

The Head of the History Department awards GATs to full-time students (minimum of 6 graduate credit hours per semester) on the recommendation of the Faculty Graduate Committee, with preference given to students who have the M.A. The number of GATs varies according to the funding we receive. If you are awarded a GAT, you can reasonably expect three renewals for a total of four years, provided that you maintain a high level of performance in your teaching and in your courses (minimum 3.0 grade point average), and fulfill the other requirements for satisfactory progress in your program of study. For example, grades of Incomplete in your coursework and failure to pass language examinations when required will count against you in your application for renewal. GATs receive a stipend, a waiver of tuition fees and student health insurance.

If you are employed by another University department, please inform the DGS and the Graduate Program Coordinator of this employment. Concurrent employment as a GAT in another department affects the payroll process. Informing the Business Manager of this additional employment in advance of hire will help coordinate the preparation of your hiring documents and will assure appropriate payment.

GAT Assignments

The DGS makes GAT assignments in consultation with the DUS, and the Graduate Program Coordinator. These assignments are subject to change depending on course enrollments. You will receive a GAT information sheet which you should complete and return to the Graduate Program Coordinator.

GAT Mandatory Online Training and Duties

Graduate Student Teaching Assistants/Associates (TAs) must complete several **online training modules** before they are eligible for employment: For more information about these **mandatory training modules**, please go to <https://grad.arizona.edu/funding/ga/mandatory-online-training>

TATO training is mandatory! Once passed, with a score of 93% or above, it does not need to be taken again.

Each August the History Department provides a **mandatory** one-day workshop for all GATs in History. The Department will provide details.

Most GATs conduct discussion sections under the supervision of the professor in charge of the course to which they are assigned. In addition to conducting discussion sections, you are required to attend course lectures and conferences scheduled by the professor, grade the papers of students in your sections, and keep regular office hours of 3 hours per week. Other GATs assist professors as graders in heavily enrolled upper division courses.

You will be expected to meet with the professor in charge of the course to which you are assigned to discuss course procedures. If you have any questions about your rights and responsibilities and those of the students in your sections, you should discuss these with the professor in charge. If you still have questions, see the DGS.

Most GAT appointments are half-time, which is calculated at 20 hours per week. For discussion leaders, this means three discussion sections, each meeting once a week. For graders it means grading for 60 to 75 students.

GATs share office facilities on the fourth floor in Chávez, including rooms 422, 424, 430, and others in the pod. Victoria Parker, Program Coordinator, Senior, manages the keys for the building, TA spaces, and copier room; the Graduate Program Coordinator distributes desk keys.

In compliance with University policy, all teaching personnel are evaluated by their students using the Teacher/Course Evaluation form. Graduate College policy also requires supervising faculty to complete a GAT Evaluation form for each GAT.

Criteria for GAT Awards

The Graduate College maintains specific criteria for GATs, which are specified on the Notice of Appointment, the official employment contract. The Department Graduate Committee evaluates applicants for graduate funding on the basis of overall achievement in three categories:

Quality of academic performance, as indicated by recommendations from the Major Advisor and other faculty, student performance evaluations from 600-level classes in history, and overall GPA.

Teaching capabilities, as indicated by letters of recommendation from faculty or past employers, evaluations by faculty whom the applicant assisted and student evaluations.

Progress toward timely completion of degree requirements, as indicated by recommendations from the Major Advisor and/or other committee members.

Summer/Winter Session Employment

Summer/Winter Session employment opportunities are available to ABD candidates for full course responsibility. Application for Summer/Winter GAT positions is competitive. Criteria for selection are similar to the academic year GAT selection criteria. Announcements for Summer/Winter Session applications are circulated via the graduate student listserv. Summer/Winter instructors are then chosen by a committee.

Summer/Winter GATs have full course responsibility including development of the course syllabus, class instruction, and grade assignment. Because of its brevity, any Summer/Winter session is distinct from a regular academic semester. Several months of lectures, reading, and writing must be compressed into just a few weeks. Summer/Winter sessions are an intensive educational experience.

Department Research Fellowships

The Department of History awards a number of internal fellowships to qualified students, meant to help support costs of research projects, such as travel to archives or purchase of copies of specialized material. Typically these are awarded to students working on M.A. theses or doctoral dissertations. The amount of the award varies from year to year. The application requires a project description and a budget; detailed information about the application process is circulated on the graduate student listserv. Applications should be submitted at the end of each Fall semester and funding will be dispersed for the following Spring semester. The current fellowships include:

- The Richard Cosgrove Research Scholarship** awarded to graduate students for research.
- Sybil Ellingwood Pierce Fellowship** for doctoral candidates in the history of the Southwest.
- William H. Hesketh Fellowship.** The recipient must have passed comprehensive exams and use the money to support research or deliver a paper at a conference.
- The Elizabeth Lantin Ramenofsky Graduate Fellowship in Southwest History**
- The John P. Rockfellow scholarship** for an outstanding doctoral candidate in history with preference for candidates in Western US. History.
- The Michael Sweetow fellowship.** The recipient must have passed comprehensive exams and use the money to support dissertation research or deliver a paper at a conference.
- The Edwin S. Turville Fellowship.** The recipient must be a doctoral candidate in history, who will use the funds to support completion of the dissertation.

Other University of Arizona Awards

Additional funding for graduate student research and travel to conference awards are available from other University of Arizona sources.

SBSRI offers pre-doctoral and dissertation research grants. Applications are considered in both fall and spring rounds. Details can be found at the SBSRI website: <http://sbsri.sbs.arizona.edu>.

Graduate and Professional Student Council offers travel grants, with several rounds each year. See www.gpsc.arizona.edu/travel-grants.

Latin American Studies administers the Tinker Foundation Field Research Grant program for Summer fieldwork in Spanish/Portuguese speaking Latin American or Caribbean countries.

Applications are normally due in March. See <http://las.arizona.edu/tinker>.

The Confluence Center for Creative Inquiry provides graduate fellowships for interdisciplinary and collaborative research. Applications are normally due in February. See www.confluencecenter.arizona.edu/graduate-fellowships.

Department of Education FLAS Fellowships are also available under Title VI for certain less studied languages; these are awarded through the Area Studies Centers. Middle East & North African Studies may offer these fellowships this year.

OFFICE OF STUDENT FINANCIAL AID (Administration Bldg. #203)

More information about the University's financial aid can be found at <http://financialaid.arizona.edu>. Students interested in any financial program administered by the Office of Student Financial Aid must complete a FAFSA (Student Assistance-Financial Evaluation) application. A small fee is charged for a complete needs analysis. Within six weeks of submitting a completed FAFSA application, students are notified of the financial need for which they qualify.

College Work Study (Available only to U.S. citizens and permanent residents)

Part-time campus jobs (15-20 hours per week) are available for graduate students with financial need. Wages are commensurate with job skill requirements. Whenever possible, students are assigned jobs related to their educational goals.

Federally Insured Student Loans (Available only to U.S. citizens and permanent residents)

National Direct Student Loans (Available only to U.S. citizens and permanent residents)

Full-time graduate students with demonstrated financial need may be recipients of NDSL. These loans accrue a low-rate interest and are not due for repayment until nine months after half-time enrollment ceases. Repayment may be spread over a 10-year period.

Consider utilizing **income-based repayment**, which caps monthly payments at a percentage of all income made over the Federal poverty guidelines. Keep in mind that once repayment begins, interest on your loans will keep accruing.

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES (Douglass Bldg. #200W)

The Department of History is within the College of Social and Behavioral Sciences, which occasionally announces the availability of scholarships or fellowships. Awards range in value. Announcements are posted via the history graduate student listserv.

GRADUATE COLLEGE (Administration Bldg., #322) Graduate Access Fellowships
(<http://grad.arizona.edu/gaf>)

These fellowships are restricted to incoming domestic graduate students who have shown academic achievement despite facing challenging social, economic or educational obstacles.

Thesis & Dissertation Tuition Scholarships (also known as 900-Level Graduate Waiver)

The Graduate College makes available scholarships, when funds are available, that waive out-of-state tuition for non-resident graduate students who are enrolled for six units or less of 900-level courses (research, thesis, and dissertation units). The Department submits the applications for these scholarships. Students must submit an email request each semester to the Graduate Program Coordinator for a 900-Level Waiver. Students may receive up to four such scholarships (2 years) during their graduate program.

Additional Graduate College Fellowships and Awards

(See the Graduate College website for additional information and deadlines.)

- **Marshall Foundation Dissertation Fellowship**
- **Harvill Graduate Fellowship**
- **Peter E. Likins Graduate Fellowship Award**
- **Peace Corps Coverdell Fellowship Program**
- **Dr. Maria Teresa Velez Diversity Leadership Scholarship**
- **The Russell J. and Dorothy S. Bilinski Fellowships**

PLACEMENT

Each student should consult the Employment Information bulletin in the American Historical Association's Perspectives, The Chronicle of Higher Education, H-Net Jobs, and the journal, newsletters, and Internet bulletin boards in your major field for information about job opportunities. The department also maintains bulletin boards on the 4th floor of Chavez and will email notices of current job announcements, call for papers, workshops, seminars, conferences and general announcements to the grad student listserv.

Each year, the department conducts a series of workshops related to future employment. One series focuses on the academic job market: on the curriculum vitae, the letter of application, and the job interview. Another series focuses on the non-academic job market, such as in museum, library, publishing and digital humanities. Opportunities to participate in mock interviews are offered, as well.

When you have any questions regarding job applications, please consult your Major Advisor or the DGS.

STUDENT ORGANIZATIONS

Phi Alpha Theta

Phi Alpha Theta is the national honor society for graduate and undergraduate history students. It publishes a journal for student articles and reviews and holds annual national meetings in which graduate students may present scholarly papers. Locally, with the HGA, it sponsors social programs for history students. It also sponsors programs of historical interest and promotes student participation in the annual regional meeting and prize competition.

History Graduate Association

The History Graduate Association, organized in 1974, elects a representative who attends and votes, except on personnel issues, in the Department meetings, and elects an HGA representative to the campus-wide Graduate Student Council. In general, the HGA seeks to facilitate professional and social communication among faculty members and graduate students in the Department, and serves as a link between the Department and all graduate students. It also helps fund graduate student travel and research, provides a mentorship program for all incoming students, and helps organize graduate social life. Meetings are usually held once a month.

LIBRARIES

There are two main libraries in the center of campus: the University Library, and the Science-Engineering Library. You may also have occasion to use the Special Collections, the College of Law Library, the Health Sciences Center Library, the Fine Arts Library, and the Anthropology Library in the Arizona State Museum. Other collections you should know about are the Regional Genealogical Library of the Church of Jesus Christ of Latter Day Saints (500 S. Langley), which gives you access to the genealogical collection in Salt Lake City; and the library and archives of the Arizona Historical Society at Park Avenue and Second Street.

The University Libraries website (www.library.arizona.edu) offers a wealth of information on services, collections, databases, research resources and digital collections. Reference desks are staffed by professional librarians in the Information Commons on the first floor. They are available to answer your questions and help you locate materials. Ask them to show you how to use the computer terminals search for books and periodicals. This can save you a great deal of time and effort. Current newspapers, periodicals, and microfilm readers are on the first floor.

APPENDIX

Additional notes on some of the Minors and program descriptions, including minor programs for non-History graduate students.

Geographical Area

Ph.D. History minor in geographic areas—Early European History, Asian History, Modern European History, Latin American History, United States History, and Middle Eastern Histories—develop content expertise in distinct subfields. A minor is comprised of 3 or 4 courses in the selected area: 3 courses at the 600 level OR 4 courses at the 500 and 600 level.

Interdisciplinary Minor

In consultation with their major advisor, and with the approval of the DGS, students may construct a 3-4 course interdisciplinary minor that draws on appropriate graduate courses from across campus.

World/Comparative History

Minor Program Description

World History is the study of global processes that transcend geographical or cultural boundaries, taking the world as a whole as the primary field of investigation, and the relations between the micro historical and macro historical. Formal study of comparative and global perspectives in history will strengthen and enhance students' training in their major fields. For students in area fields studying topics like religion and popular culture, war and the state, women and work, race and ethnic relations, frontiers and borderlands, or diplomacy and world trade (to mention only a very few of the possibilities), the literature of world history is of direct and inescapable relevance.

The World/Comparative History minor field, consisting of 12 units, is overseen by an advisory committee functioning much like the regional caucuses in the department. It coordinates faculty participation, promotes discussion about pedagogical approaches to field, maintains an accumulative file of lectures and pedagogical materials for the use of participants in the program, and keeps supplemental reading lists for students to use as they prepare for their preliminary exams. Since world history cuts across both disciplinary and geographical boundaries, the committee can also identify appropriate courses in related departments that can be used toward meeting program requirements.

Requirements

The World/Comparative History minor field consists of three components:

1)695I-World History Colloquium (3 units)

This theoretically-oriented core course is an introduction to the historiography and theory of world history, stressing conceptual and methodological issues that currently inform approaches to world history. It may include the exploration of a case study or studies that illustrate how such a framework can be applied.

2)695H-Comparative History Colloquium (3 units)

This substantively-oriented colloquium transcends geographical and/or historiographical boundaries, exploring given topics or themes across two or more cultural or civilizational units. The course may be team taught. At least half of the students' research and writing should concern a region or regions outside the major field. Examples of possible topics include slave systems, conversion movements, patronage systems, trade diasporas, migration and overseas

labor markets, frontier societies, conquest societies, plural societies, empires or aspects of imperial systems, disasters, memories of disasters, millennial ideas, etc.

3) Other courses (6 units)

These graduate-level courses may include additional comparative colloquia (695H), comparative women's history (695E or 696N), topical, methodological, or theoretical courses within the department but outside the major field, courses in the history of a region used for comparative purposes or of interactions between regions, or courses taught in other departments. If a paper is required for such a course, it should be structured comparatively or globally.

The student must work closely with the minor advisor or minor committee to work out a coherent selection of courses and topics that meets individual needs. The students will be responsible for developing, in conjunction with the committee, a minor field reading list and potential questions for the preliminary examination. Students should take courses from faculty they want on their committees. Both research and teaching needs should be taken into account when structuring the minor field.

Comparative Women's History

Minor Program Requirements

The comparative women's history minor consists of the core course, HIST 695E, and three other courses, which may include the seminar, HIST 696N; courses on women in parts of the world other than that represented by the student's major field; and courses in other departments, such as Gender and Women's Studies or Anthropology.

United States History

Program Description

The study of US history is particularly important because it brings an understanding of the development and operations of American institutions and the role of the US in world affairs and because it provides the critical skills necessary to evaluate claims about American traditions. It is also central in the preparation of students preparing to become public school teachers. In light of the growing emphasis on American history and traditions at all levels of public education, it is our responsibility to enable present and future graduate students who elect pre-university teaching as a career to receive the most up-to-date training available.

To achieve these goals the Department of History requires that each PhD student in US history:

- Take 600 level courses that cover all eras of American History from the colonial to the present.
- Whenever possible, include faculty from all eras of American History on their examining committees.
- Even when that is not possible, students should expect examination questions on all eras.

Modern Europe History

Program Description

The Modern Europe faculty members make every effort to offer sufficient courses to enable MAs to complete their coursework in four semesters and PhDs in six. To stay on schedule, majors are best advised to take two courses in the major and one in the minor each semester -- except the first semester, in which you will customarily take 695K. Likewise, majors are expected to take Modern Europe 695s and 696s when they are offered. You should normally take a 696 Seminar in Spring of your first year and another in Spring of your second year. In general, you are best advised to take 695s and 696s in preference to 500-level courses if at all possible. Modern Europe faculty

may teach in the World/Comparative, and Comparative Women program and majors may count such coursework toward the major if necessary, (with the prior permission of their advisor). Students should meet with their advisor once each semester and keep her/him abreast of their activities and plans.

Cross-Departmental History Minor

A minor is comprised of 3 or 4 courses in the selected area: 3 courses at the 600 level OR 4 courses at the 500 and 600 level. One of these courses must be History 695K.

Department of History

Faculty & Staff

OUR DEPARTMENT

The Department of History at The University of Arizona has a strong research and teaching faculty. Close to 30 ranked faculty members teach and mentor about 50 graduate students, of who 20-25 are enrolled in courses in a given semester. Faculty specialties include many fields of Asia, Latin America, Early and Modern Europe, Middle East, and United States. We also offer fields in Comparative/World History and Comparative Women. The department is affiliated with several campus research centers and studies programs such as: Latin America Studies, Mexican American Studies, Middle East & North African Studies, American Indian Studies, Gender & Women's Studies, Institute of the Environment, and the Group for Early Modern Studies.

U.S.: West, Environmental, Cultural.

Ortiz, David, Jr. Associate Professor. Ph.D., 1995, University of California, San Diego. Modern Europe: Spain, Social, Cultural, Political.

OUR FACULTY AND THEIR RESEARCH AREAS

Bauschatz, John Associate Professor. Ph.D., 2005, Duke University.

Ancient world, Greece, Rome, Social

Beezley, William. Professor. Ph.D., 1969, University of Nebraska. Latin America: Mexico, Cultural, Digital History

Crane, Susan. Associate Professor. Ph.D., 1992, University of Chicago.

Modern Europe: Germany, Cultural and Intellectual.

Darling, Linda. Professor. Ph.D., 1990, University of Chicago. Middle East: Ottoman Empire, Mediterranean.

Eaton, Richard. Professor. Ph.D., 1972, University of Wisconsin. Middle East: South Asia, World History.

Futrell, Alison. Associate Professor. Head. Ph.D., 1991, University of California, Berkeley. Early Europe: Ancient Rome, Politics, Gender, Material Culture, Spectacle, Rome in Popular Culture.

Garcia, Juan R. Professor, Ph.D., 1977, University of Notre Dame. U.S.: Mexican American.

Gibbs, David. Professor. Ph.D., 1989, Massachusetts Institute of Technology. U.S.: International Relations, Political History.

Gosner, Kevin. Associate Professor. Ph.D., 1984, University of Pennsylvania. Latin America: Colonial Mexico, Ethnohistory, Early Modern World History.

Hemphill, Katie. Assistant Professor. Ph.D., 2014, Johns Hopkins University. U.S.: 19th c, South, Gender, Sexuality, Urban.

Johnstone, Steve. Professor. Ph.D., 1989, University of Chicago. Early Europe: Ancient Greece, Social and Cultural.

Lanza, Fabio. Associate Professor. Ph.D., 2004, Columbia University. Modern China: Intellectual and Cultural, Urban History, Every Day Life, Political Activism, Global Sixties.

Lawrance, Benjamin. Professor. Ph.D., 2003, Stanford University. Africa, Slavery, Global Studies.

Lotz-Heumann, Ute. Associate Professor. Ph.D., 1999, Humboldt University-Berlin. Early Europe: Late Medieval and Reformation, Irish, British, German History.

McQuirter, Marya. Ph.D., 2000, University of Michigan. U.S.: Public History.

Milliman, Paul. Assistant Professor. Ph.D., 2007, Cornell University. Early Europe: Medieval and Early Modern, Cultural, Intellectual.

Morrissey, Katherine. Associate Professor, Ph.D., 1990, Yale University.

Perez, Erika. Assistant Professor, Ph.D., 2010, University of California, Los Angeles. U.S. West/Spanish Borderlands, Gender, Women's History, Early California.

Pieper Mooney, Jadwiga. Associate Professor. Ph.D., 2000, Rutgers University. Latin America: Chile, Gender, Human Rights.

Pietz, David. Professor. Ph.D., 1998, Washington University. China, Environmental, Global Studies.

Plummer, Marjorie E. Associate Professor. Ph.D., 1996, University of Virginia. Early Modern Europe: Renaissance and Reformation, Social History; Medieval Europe.

Senseny, John. Ph.D. University of California. Greece, Rome, Art History.

Stephoe, Tyina. Associate Professor. Ph.D., 2008, University of Wisconsin, Madison. U.S.: 20th c, Race, Gender, Culture, South, West, African American.

Tabili, Laura. Professor. Ph.D., 1988, Rutgers University. Modern Europe: Britain, Women, Labor, Race, Culture, Migration.

Vetter, Jeremy. Assistant Professor, Ph.D., 2005, University of

Pennsylvania. U.S.: Science, Technology, Environmental, West, Capitalism, Food & Agriculture.

Weiner, Douglas. Professor. Ph.D., 1984, Columbia University. Modern Europe: Global Environmental, Russia, World History.

SELECTED AFFILIATED FACULTY

Brescia, Michael. Ph.D., 2000, University of Arizona. Latin America: Mexico, Comparative North America.

Dotson, Jerome. Ph.D., 2014, University of Wisconsin-Madison. U.S.: South, Race, Foodways.

STAFF

Donaldson, Adam. Ph.D., 2013, University of Arizona. Graduate Coordinator.

Gallien, Kathryn. Ph.D., 2015, University of Arizona. Undergraduate Academic Advisor.

Garcia, José H. Business Manager, Sr.

Hogeboom, Dakota. Administrative Associate.

Graduate Program Personnel

We will be glad to provide additional information at your request. Please contact the Director of Graduate Studies for academic advising and policy information or the Graduate Program Coordinator for procedural information, and the Business Manager, Sr. for financial matters.

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